



**Electric Board  
Approved MINUTES**

**BOARD MEETING  
January 20, 2016**

The Electric Board convened in a Board meeting on January 20, 2016 at the Learning Research Center, 2800 Spirit of Texas Drive, Airport, Austin.

Board Chair Pomikahl called the Board Meeting to order at 10:02 a.m.

**Board Members in Attendance:** Randy Pomikahl, David Johnson, Robert Schmidt, John Lambert, Delwin Goss, Jacob Pereira, Tim Parker, and Chris Wagner. **Members Not in Attendance:** Nicole Stasek.

**Staff in Attendance:** Julie Kirby(DSD), Carl Thompson(DSD), Todd Wilcox (Austin Code Dept), David Tomczyszyn (AE), Cande Coward(DSD), and Zulema Flores(DSD).

1. **CITIZEN COMMUNICATION:** None.
2. **APPROVAL OF MINUTES** The minutes from the September 24, 2015 meeting was approved on Board Member Lambert's motion and second by Goss for an 8-0 vote.
3. **DISCUSSION AND POSSIBLE ACTION**
  - a. Update on Code Enforcement –Carl Thompson discussed the ordinance related to licensing and subcontracting of electrical contractors. Todd Wilcox discussed the possibility of the Code Department assisting the Development Department. The Board would like a Work Group to meet with both departments. Volunteers include Schmidt, Pomikahl, and Wagner.
  - b. Update on Permit Center – Cande Coward informed the board that stand alone electric on-line permitting is currently being tested and should be available next week for customers. The Board would like a Work Group to create clarification when an electric permit requires a plan review. Volunteers include Pomikahl, Parker, Lambert, possibly Johnson, and City staff.
  - c. Update on Austin Energy Criteria Manual rules - No new rules are in the pipeline. David from Austin Energy will email the Board the updated AE Criteria Manual and summary of changes.
  - d. Draft Annual Board Report – Postponed.
4. **FUTURE AGENDA ITEMS:**
  - a. Work Group report back to Board on Code Enforcement assisting with ordinance enforcement.
  - b. Work Group report back to Board on requirements for Plan Review for basic electric permits.
5. **ADJOURN**

A motion to adjourn the meeting was made by Pomikahl, and the meeting adjourned at 11:40 a.m.