

## **AARC Workgroup**

Summit Elementary 11/9/2016 1:30 – 12:45

### **Agenda**

Attendance: Nu Chanpheng, Thuy Nguyen, Vince Cobalis, Taja Beakly, David Taylor (phone)

- Kitchen Renovation update – (David Taylor - phone) Contract negotiations: third addendum pricing – supposed to be back this week. Negotiating some pricing changes. Grease trap s/b much less \$15k vs 50k. Revising ductwork. Hope to accept the proposal and signed by end of month. SMBR has to approve subcontracts. 120 days from notice to proceed.
- Follow up from AARC Staff Retreat – reviewed draft Strategic Planning report. Will get more feedback at the Community Engagement event. Hope to have final report to share with Commission in December or January.
- Discuss Community Engagement meeting 11/10
- Budget follow-up:
  - Community Events Leader – Hope to convert part time position to full time with stipend for insurance, waiting for response
  - Transportation – paperwork to purchase second van. Interviewed possible driver.
- Expansion of Senior Meal program – one caterer cannot continue because EM Gourmet sold

business.

- HR Liaison update (is any data available?)  
Difficulty getting information from HR. VC to follow up with PARD
- Performance Reports – Taja shared revised performance report
- pcoming Events
- Other discussion items