


**LAW DEPARTMENT****MEMORANDUM**

To: Andrew Rivera
Land Use Commissions Liaison
Planning & Zoning Department

From: Brent D. Lloyd 
Special Assistant City Attorney

Date: November 21, 2016

Subject: **Draft Land Use Commission Guidebook – Table of Contents**

As discussed, attached is a draft table of contents for the Guidebook that we are developing to assist Commissioners, staff, and members of the public in better understanding the many different functions and roles performed by the Planning Commission and Zoning & Platting Commission.

At this point, the Guidebook—including the table of contents—are in draft form and not ready for use; changes in scope and content are likely before a final version is approved. However, we look forward to discussing the Guidebook with commissioners and staff at next week's retreat, scheduled for Tuesday, November 29, and to considering their feedback on how to make the Guidebook a valuable and useful resource.

cc Mitzi Cotton

**THE CITY OF AUSTIN’S
LAND USE COMMISSION:
A COMMUNITY
GUIDEBOOK**

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