



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, August 16, 2016**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, August 16, 2016
One Texas Center, 505 Barton Springs Road, Public Works Conference Room, 8th Floor.**

Current Members

 A Carson Fisk – Chair

 P Suzanne Litz

 P Gregory Sindelar

 A Martin Prisant

 A Alejandro Gutierrez Vega

 A Calvin Williams

 P Thomas Dodd – Vice Chair

 P Jeremy Hendricks

 P Stephanie Gharakhanian

 A Marina Reynaga

 P Shaun Ireland

City Staff in Attendance:

Jennifer Pierce, Staff Liaison – Public Works Department

Cynthia Gonzales, Division Manager - Capital Contracting Office

Jorge Morales, Assistant Director – Public Works Department

David Magana, Acting Assistant Director – Public Works Department

Jay L. Johns, Code Compliance Inspector – Austin CODE Department

Willis Adams, Code Compliance Inspector – Austin CODE Department

Matthew Noriega, Assistant Division Manager– Austin CODE Department

Carl Wren, Assistant Director- Development Services Department

Vice Chair Dodd called the meeting to order at 10:05 a.m.

1. CITIZEN COMMUNICATION: None

2. APPROVAL OF MINUTES

Minutes from the meeting of 07/19/2016 were approved on a 6-0 vote.

3. DIRECTOR'S REPORT

Jorge Morales, Assistant Director, provided an update to the Committee that the Public Works Department searching for a new Director.

4. NEW BUSINESS

a. Permit Review

Carl Wren, Assistant Director, Development Services Department, gave a review of the new processes the department has in place. Mr. Wren reviewed the old procedures and explained the changes they have made, are currently making, and changes the department is planning for the future. He also discussed the fast track permit review process that is coming soon.

- b. Wage theft discussion

The Committee did not discuss this item and will move to a future agenda item, due to time constraints.

- c. Workplan Updates

The committee reviewed the workplan and upcoming presentations.

- d. Working group updates

The Committee Members had no updates to provide.

5. OLD BUSINESS

- a. Rest Break Ordinance Update

Matthew Noriega, Assistant Division Manager, provided the Committee an update on the current increased inspections due to heat. They are also now attending Workers Defense Meetings every month. He also introduced Inspectors Jay L. Johns and Inspector Willis Adams. They also spoke with the Committee about their efforts to ensure all workers are receiving their required rest breaks.

6. FUTURE AGENDA ITEMS

- a. DSD Process Updates – Development Services (November)
- b. Bond Program Update – Public Works Department – (November)
- c. Rest Break Ordinance Update – Austin Code Department – (November)
- d. Wage Theft Discussion – Committee Members – (December)
- e. Career Progression Program – Development Services – (December)

7. NEXT MEETING (November 15, 2016)

8. ADJOURN

Meeting was motioned to adjourn at 11:20 a.m. by Vice Chair Dodd.