



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, October 18, 2016**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, October 18, 2016
One Texas Center, 505 Barton Springs Road, Public Works Conference Room, 8th Floor.**

Current Members

__P__ Carson Fisk – Chair
__P__ Suzanne Litz
__A__ Gregory Sindelar
__A__ Martin Prisant
__P__ Alejandro Gutierrez Vega
__P__ Calvin Williams

__P__ Thomas Dodd – Vice Chair
__A__ Jeremy Hendricks
__P__ Stephanie Gharakhanian
__A__ Marina Reynaga
__P__ Shaun Ireland

City Staff in Attendance:

Sandra Soler, Staff Liaison – Public Works Department
Cynthia Gonzales, Division Manager - Capital Contracting Office
James Snow, Assistant Director – Public Works Department
Rolando Fernandez, Interim Director - Capital Contracting Office
Marisol Claudio-Ehalt- Program Consultant - Capital Contracting Office

Chair Fisk called the meeting to order at 10:01 a.m.

1. CITIZEN COMMUNICATION: None

2. APPROVAL OF MINUTES

Minutes from the meeting of 08/16/2016 were approved on a 7-0 vote.

3. DIRECTOR'S REPORT

James Snow, Assistant Director, provided an update to the Committee on the Public Works Director hiring process and the state of the Public Works Department. Discussed the Bond Citizen task force being set up for 2017-2018, explained unable to discuss current bond until after elections.

4. NEW BUSINESS

a. Update on Classification Request

Rolando Fernandez, Interim Director, Capital Contracting Office gave the Committee an update on the classification request presented to the Committee on July 2016 for Signal and Communications Worker pay rate of \$20.30. Rolando explained the Capital Contracting Office's process for determining classification pay rates.

b. Budget Update

James Snow, Assistant Director, with the Public Works Department gave an overview of the 2017 Public Works Budget. They reviewed the accomplishments from last year, discussed the projects that were completed, highlighted the key projects for 2017, and discussed the changes to the operating budget, and revenue increases.

c. Working group updates

The Committee Members did not have any updates.

5. OLD BUSINESS

a. Contractor Evaluation Program Update

Marsiol Claudio-Ehalt, Program Consultant with the Capital Contracting Office, gave an update to the Committee on the Contractor Evaluation Program. She gave a status update on current and pending evaluations. Cynthia Gonzalez and Rolando Fernandez also discussed the process and the different groups that are providing input for updating the evaluation form. Once it has been finalized they will present to the CAC.

6. FUTURE AGENDA ITEMS

- a. Bond Program Update – Public Works Department – (December)
- b. Wage Theft Discussion – Committee Members – (December)

7. NEXT MEETING (December 13, 2016)

8. ADJOURN

Meeting was motioned to adjourn at 11:24 a.m. by Chair Fisk.