



Airport Advisory Commission

REGULAR MEETING MINUTES

October 11, 2016

The Airport Advisory Commission convened in a regular meeting on October 11, 2016, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

Board Members in Attendance:

Ernest Saulmon, Chair
Greg Anderson

Stephanie Trinh, Secretary
John Walewski

Alex Reyna
Mike Rodriguez

Board Members Absent:

Luke Legate
Teddy McDaniel, III, Vice Chair

Sam Sargent

Vicky Sepulveda

Staff in Attendance:

Shane Harbinson, Rohini Kumarage, Robert Mercado, Jim Halbrook, Mike Robinson, Jennifer Williams, Janice White, Lyn Estabrook, Francisco Garza, Phillip Bays, Ghizlane Badawi, Donnell January, Jessica BlueBird

Others Present:

Ed Campos – COA
Jeff Toner – Jacobs
Dale Murphy – K Friese
Scott Dukette – RPS Klotz Associates
Chris Ruebush – PGAL
Charles Meyer – PGAL
Byron Chavez – RS&H
Josh Crawford – Garver
Andrein Kirchoff – Landrum & Brown
Russell Blanck – Landrum & Brown
Grayson Cox – KSA
Dan Benzon – Trillion Aviation
Ken Buchard-Juarez - Garner

Welcome & Call the Meeting to Order:

Ernest Saulmon called the meeting to order at 5:15 p.m.

1. CITIZENS COMMUNICATIONS:

None.

2. APPROVAL OF MINUTES – September 13, 2016

Motion to approve the minutes. Motion made by Mike Rodriguez and seconded by John Walewski. Motion passed 6-0-0-4 (Commission Members Luke Legate, Teddy McDaniel, III, Sam Sargent and Vicky Sepulveda were absent at this vote).

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2016 to date.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- c) New Parking Garage and Administration Building Status Update.
- d) Airport Tenant Updates.
- e) Ground Transportation Staging Area (GTSA) Transactions Report for September 2016.
- f) Transportation Network Companies (TNCs) Airport Transactions to date.

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of a contract with IER, INC. for the purchase and installation of keypad and new barcode/passport reader for the common use self-service kiosks in an amount not to exceed \$117,360.

Motion to approve. Motion made by Mike Rodriguez and seconded by John Walewski. Motion passed 6-0-0-4 (Commission Members Luke Legate, Sam Sargent, Teddy McDaniel, III and Vicky Sepulveda were absent at this vote).

- b) Authorize award and execution of a 36-month contract with JOHN BEAN TECHNOLOGIES CORPORATION DBA JBT AEROTECH, JETWAY SYSTEMS, to provide JetAire pre-conditioned air units inspection, maintenance, repair services, and training, in an amount not to exceed \$339,000, with three 12-month extension options in an amount not to exceed \$113,000 per extension option, for a total contract amount not to exceed \$678,000.

Motion to approve. Motion made by Stephanie Trinh and seconded by Alex Reyna. Motion passed 6-0-0-4 (Commission Members Luke Legate, Sam Sargent, Teddy McDaniel, III and Vicky Sepulveda were absent at this vote).

c) Authorize negotiation and execution of a professional services agreement with LANDRUM & BROWN, INC., (staff recommendation) or one of the other qualified responders for Request for Qualifications Solicitation No. CLMP206 to provide professional services for the 2017 ABIA Master Plan in amount not to exceed \$4,000,000. (District 2)

Motion to approve. Motion made by Greg Anderson and seconded by Alex Reyna. Motion passed 6-0-0-4 (Commission Members Luke Legate, Sam Sargent, Teddy McDaniel, III and Vicky Sepulveda were absent at this vote).

5. NEW BUSINESS

a) None.

6. OLD BUSINESS (updates)

Authorize award and execution of a construction contract with TOTAL DEMOLITION, INC., for the Demolish Buildings and Fence project in the amount of \$97,000 plus a \$9,700 contingency, for a total contract amount not to exceed \$106,700. **[Item went before City Council on October 6, 2016 and passed.]**

Approve a resolution declaring the City of Austin's official intent to reimburse itself from revenue bonds in an amount not to exceed \$178,378,142 for Austin-Bergstrom International Airport improvements. **[Item went before City Council on September 14, 2016 and passed.]**

Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2016-2017 in an amount not to exceed \$30,000,000. **[Item went before City Council on October 6, 2016 and passed.]**

Authorize negotiation and execution of a 12-month contract with BRYMER COMMUNICATION SERVICES, LLC, DBA BRYCOMM, LLC, or one of the other qualified offers to Request For Proposals PAX0135, to provide cabling infrastructure maintenance and repair services, in an amount not to exceed \$350,000, with four 12-month extension options in an amount not to exceed \$350,000 per extension option, for a total contract amount not to exceed \$1,750,000. **[Item went before City Council on October 6, 2016 and passed.]**

Authorize negotiation and execution of a contract with AIRPORT & AVIATION PROFESSIONALS, INC. DBA AVAIR PROS, to provide airline technical representation services, in an amount not to exceed \$86,600. **[Item went before City Council on October 6, 2016 and passed.]**

7. FUTURE AGENDA ITEMS

Date of next meeting: November 8, 2016.

ADJOURNMENT.

Meeting was adjourned at 6:49 p.m.

APPROVED