

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	65601	Agenda Number	48.
---------------------	----------	-------	---------------	-----

Meeting Date:	December 15, 2016
---------------	-------------------

Department:	Purchasing
-------------	------------

### Subject

Authorize negotiation and execution of a 12-month contract with WEST PUBLISHING CORPORATION, for online legal and investigative research tools, in an amount not to exceed \$74,940, with two 12-month extension options in an amount not to exceed \$77,184 for the first extension option, and \$79,500 for the second extension option, for a total contract amount not to exceed \$231,624.

### Amount and Source of Funding

Funding in the amount of \$50,000 is available in the Fiscal Year 2016-2017 Operating Budget of Austin Energy. Funding in the amount of \$24,940 is available in the Fiscal Year 2016-2017 Operating Budget of the Law department. Funding for the remaining three months of the original contract and the extension options is contingent upon funding available in future budgets.

### Fiscal Note

A fiscal note is not required.

Purchasing Language:	Sole Source
----------------------	-------------

Prior Council Action:	
-----------------------	--

For More Information:	Jim Howard, Corporate Purchasing Manager, 512-974-2031
-----------------------	--

Boards and Commission Action:	
-------------------------------	--

Related Items:	
----------------	--

MBE / WBE:	This contract is exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.
------------	--

### Additional Backup Information

The contract will allow for the acquisition of online legal and investigative research services for the Law Department. Under this agreement, the City will execute a subscriber agreement to provide the City unlimited access to the following databases:

- Westlaw Advantage Plan – National
- Analytical Premier Collection
- Litigation Collection

The City also anticipates the purchase of a subscription to West Publishing products to provide current, authoritative law books and publications.

The Law Department uses these online research tools to provide legal advice and counsel to City clients. Westlaw provides the best combination of materials and national resources, while allowing Law Department attorneys to conduct research in ways that are convenient and cost effective. The current contract for these tools expires December 31, 2016. The City has been contracting with West Publishing since September 2012. The average annual expenditure has been \$72,000. The requested authorization has increased slightly due to the increased number of legal staff licensed users.

WEST PUBLISHING CORPORATION				
	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	12	\$ 74,940	n/a	n/a
Extension Option 1	12	\$ 77,184	n/a	n/a
Extension Option 2	12	\$ 79,500	n/a	n/a
<b>TOTAL</b>	<b>36</b>	<b>\$ 231,624</b>	<b>\$ -</b>	<b>\$ -</b>