



MEMORANDUM

TO: Stephen Oliver, Chair
Planning Commission Members

FROM: Maureen Meredith, Planning and Zoning Department

DATE: December 15, 2016

RE: NPA-2016-0002.01– 78 San Marcos Street

The applicant has requested a postponement of the above neighborhood plan amendment case to the **February 14, 2017** Planning Commission hearing date. Please see attached letter from the applicant's agent.

Thrower Design

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December 15, 2016

Mr. Greg Guernsey
Director
Planning and Zoning Department
City of Austin
PO Box 1088
Austin, Texas 78767

RE: NPA-2016-0002.01, 78 San Marcos Street

Dear Mr. Guernsey,

This firm, along with Jeff Howard, McLean Howard, is jointly working on the above referenced Neighborhood Plan Amendment case currently in review. This case has been set for hearing on the January 10, 2017 Planning Commission Agenda.

On behalf of the Applicant, we respectfully request a postponement of this case to the February 14, 2017 Planning Commission agenda. A postponement will allow time for the filing of a rezoning application that is associated with the NPA. Additionally, more time is needed to further conversations with the neighborhood about the proposed plans. This is the Applicant's first request for postponement.

If you have any comments, concerns or questions, please contact me or Victoria at my office, or Mr. Jeff Howard at 512-328-2008.

Sincerely,

A. Ron Thrower

A. Ron Thrower

Xc: Mr. Jeff Howard