



MEMORANDUM

TO: Stephen Oliver, Chair
Planning Commission Members

FROM: Ming-ru Chu
Planning and Zoning Department

DATE: January 3, 2017

RE: **NPA-2016-0005.04 – 500 Montopolis Drive**
Request for Postponement by Staff

Staff requests a postponement of the above-referenced rezoning case to February 28, 2017. This is the first request for postponement to allow a meeting with the neighborhood.

This property was before the Historic Landmark Commission on November 28, 2016. The Commission did not initiate historic zoning. A demolition permit was issued on December 2, 2016.