



MEMORANDUM

TO: Stephen Oliver, Chair
Planning Commission Members

FROM: Andrew Moore, Planning and Zoning Department

DATE: January 4, 2017

RE: NPA-2016-0005.03 - 2509 Montopolis Drive
C14-2016-0113 - 2509 Montopolis Drive

District 3

Staff Request for Postponement

Zoning staff is requesting a postponement of the above-referenced cases to the February 14, 2017 Planning Commission meeting.