



Airport Advisory Commission

REGULAR MEETING MINUTES

December 13, 2016

The Airport Advisory Commission convened in a regular meeting on December 13, 2016, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

Board Members in Attendance:

Ernest Saulmon, Chair
Greg Anderson
Sam Sargent

Stephanie Trinh, Secretary
John Walewski
Teddy McDaniel, III, Vice Chair

Alex Reyna
Mike Rodriguez
Vicky Sepulveda

Board Members Absent:

Luke Legate

Staff in Attendance:

Shane Harbinson, Dave Arthur, Janice White, Jessica BlueBird, Katherine Klavsout, Kane Carpenter, Francisco “Kiko” Garza, Royce Traywick, Donnell January

Others Present:

Wendy Todd-Price – Library Commission
Chris Coons – CP&Y
Andrew Kirchhoff – Landrum & Brown
Grayson Cox – KSA
Byron Chavez – RS&H
Brice Smith – Knot Anymore
Jeff Pierce

Welcome & Call the Meeting to Order:

Ernest Saulmon called the meeting to order at 5:03 p.m.

1. CITIZENS COMMUNICATIONS:

Wendy Todd-Price – Library Commission

2. APPROVAL OF MINUTES – October 11, 2016

Motion to approve the minutes. Motion made by Teddy McDaniel, III and seconded by Alex Reyna. Motion passed 7-0-0-3 (Commission Members Luke Legate, Sam Sargent and Stephanie Trinh were absent at this vote).

Sam Sargent Arrived at 5:06 p.m.

Stephanie Trinh Arrived at 5:08 p.m.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2017 to date.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- c) South Terminal Update.
- d) Developing Brownfield Site.
- e) Airport Tenant Updates.
- f) Ground Transportation Staging Area (GTSA) Transactions Report for November 2016.
- g) Transportation Network Companies (TNCs) Airport Transactions to date.

4. FOR RECOMMENDATION

- a) Approve the 2017 meeting dates of the Airport Advisory Commission.

Motion to approve. Motion made by Teddy McDaniel, III and seconded by Sam Sargent. Motion passed 9-0-0-1 (Commission Member Luke Legate was absent at this vote).

- b) Authorize negotiations and execution of an agreement between the City of Austin Department of Aviation and United Airlines to replace diesel powered equipment operated by United Airlines with electric equipment by utilizing an Environmental Protection Agency Diesel Emission Reduction Act grant. The total amount is not to exceed \$120,805.

Motion to approve. Motion made by Greg Anderson and seconded by Alex Reyna. Motion passed 9-0-0-1 (Commission Member Luke Legate was absent at this vote).

- c) Approve an ordinance authorizing the issuance and sale by June 15, 2017, of City of Austin Airport System Revenue Bonds, Series 2017B AMT, in an amount not to exceed

\$160,000,000 in accordance with the parameters set out in the ordinance, authorizing related documents, and approving related fees.

Motion to approve. Motion made by Sam Sargent and seconded by Mike Rodriguez. Motion passed 9-0-0-1 (Commission Member Luke Legate was absent at this vote).

- d) Approve an ordinance authorizing the issuance and sale by June 15, 2017, of City of Austin Airport System Revenue Bonds, Series 2017A (Non-AMT), in an amount not to exceed \$230,000,000 in accordance with the parameters set out in the ordinance, authorizing related documents, and approving related fees.

Motion to approve. Motion made by Sam Sargent and seconded by Mike Rodriguez. Motion passed 9-0-0-1 (Commission Member Luke Legate was absent at this vote).

5. NEW BUSINESS

- a) None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council. *(Please note the progress of the following items)*

Authorize negotiation and execution of a contract with IER, INC. for the purchase and installation of keypad and new barcode/passport reader for the common use self-service kiosks in an amount not to exceed \$117,360. **[Item went before City Council on November 3, 2016 and passed.]**

Authorize award and execution of a 36-month contract with JOHN BEAN TECHNOLOGIES CORPORATION DBA JBT AEROTECH, JETWAY SYSTEMS, to provide JetAire pre-conditioned air units inspection, maintenance, repair services, and training, in an amount not to exceed \$339,000, with three 12-month extension options in an amount not to exceed \$113,000 per extension option, for a total contract amount not to exceed \$678,000. **[Item went before City Council on November 3, 2016 and passed.]**

Authorize negotiation and execution of a professional services agreement with LANDRUM & BROWN, INC., (staff recommendation) or one of the other qualified responders for Request for Qualifications Solicitation No. CLMP206 to provide professional services for the 2017 ABIA Master Plan in amount not to exceed \$4,000,000. (District 2) **[Item went before City Council on November 3, 2016 and passed.]**

7. FUTURE AGENDA ITEMS

Date of next meeting: January 10, 2017

ADJOURNMENT.

Meeting was adjourned at 6:31 p.m.

APPROVED