



**CONTRACTS AND CONCESSIONS COMMITTEE
of the PARKS AND RECREATION BOARD**

Thursday, November 17, 2016 - 12:00 p.m.

Parks and Recreation Department Main Office

200 S. Lamar Blvd.

Austin, Texas 78704

MINUTES

A. CALL TO ORDER

Chair Casias called the Special Called Meeting to order at 12:00 p.m.

Committee Members in Attendance:

Michael Casias, Chair; Richard DePalma; Rick Cofer; Françoise Luca; Alesha Larkins
Jane Rivera, ex-officio

Committee Members Absent:

B. APPROVAL OF MINUTES

1. Approve the minutes of the Contracts and Concessions Committee meeting of October 11, 2016.

Committee Member DePalma made a motion to approve the minutes of the Contracts and Concessions Committee meeting of October 11, 2016. Committee Member Larkins seconded the motion. The motion carried on a vote of 4-0-0 with Committee Member Cofer of dais.

C. CITIZEN COMMUNICATION

None.

D. NEW BUSINESS: DISCUSSION AND ACTION ITEMS

2. Discussion and action: Adoption of the Contracts and Concessions Committee meeting schedule for calendar year 2017

Committee Member DePalma moved to adopt the 2017 Contracts and Concessions Committee meeting schedule with changing the March 14, 2017 meeting date to March 7, 2017. Committee Member Luca seconded the motion. The motion carried on a vote of 4-0-0 with Committee Member Cofer off dais.

E. BRIEFING ITEMS

3. Briefing: Working Group vs. Committee

Vera Labriola, Business Process Specialist, provided an overview of differences between working groups and committees as they relate to Boards and Commissions.

F. DISCUSSION ITEMS

4. Discussion: PARB Bylaws Recommendation Relating to Contracts and Concessions Committee Language

Michael Casias, Committee Chair, facilitated the discussion on PARB Bylaws Recommendation Relating to Contracts and Concessions Committee Language.

5. Auditorium Shores Request for Application

Beverly Mendez, Acting Division Manager, provided the Committee with a memo regarding an update on the Auditorium Shores Request for Application. Michael Casias, Committee Chair, facilitated the discussion on Auditorium Shores Request for Application.

6. Seaholm Intake Facility Request for Proposal Update

Michael Casias, Committee Chair, facilitated the discussion on the Seaholm Intake Facility Request for Proposal.

7. Contract Report

Gerard Bickham and Pat Rossett, Contract Administrators, Parks and Recreation Department, provided the Committee with an updated report on upcoming contracts.

8. FUTURE AGENDA ITEMS

None.

9. ADJOURNMENT

Committee Chair Casias adjourned the meeting at 1:04 p.m.