



MEMORANDUM

TO: Mayor and Council

FROM: Austin Convention Center Department

DATE: February 15, 2017

SUBJECT: Clarification Memo for Item #67866 – Authorize negotiation and execution of a competitive sealed proposal agreement with GADEBERRY CONSTRUCTION COMPANY, INC, for the construction improvements of a multi-purpose meeting space and associated tasting kitchen in the Convention Center in an amount not to exceed \$2,475,000. (District 9)

The information included in the Subject Section of the Recommendation for Council Action (RCA) mistakenly indicated that the Austin Convention Center project was located in Council District 1. The project is located within the Austin Convention Center facility located at 500 E. Cesar Chavez, which is in Council District 9. The information included in the Additional Backup Information Section of the RCA also references District 1, and should also be corrected to state District 9.

As stated in the Analysis/Additional Information Section of the corresponding Fiscal Note, the project budget is \$2.7 million, and is being funded by two funding sources: \$1.5 million from the Austin Convention Center Department's (ACCD) Capital Improvement Project Fund, and \$1.2 million from ACCD's catering and concession contractor's (Contractor) Capital Investment Fund, as outlined in the agreement between the ACCD and the Contractor. This information should also be included in the Additional Backup Information Section of the RCA to provide for a more complete description of the project and its funding.

As additional clarification, the project will be creating useable space in an area of the current facility that is significantly underutilized due to its lack of functionality. While the Austin Convention Center is currently seeking approval of an expanded facility, it is imperative that ACCD continue to make needed improvements in the current building to maintain a competitive facility that attracts business. This particular project is located in the original part of the building that is nearly 25 years old and in need of remodeling/renovation. The proposed expansion would create additional non-contiguous exhibit, ballroom, and meeting space to the West of the current facility, and would not negatively impact this project, or any other capital improvement project related to the current facility.

xc: Elaine Hart, Interim City Manager
Jannette Goodall, City Clerk
Anne Morgan, City Attorney
Greg Canally, Interim Chief Financial Officer of Financial Services Department
Rolando Fernandez, Interim Capital Contracting Officer