

Business & Budget Planning Workgroup – 1/25 meeting notes

Attendees: Kirk Yoshida & Vince Cobalis

Discussion points

FY 2017 Budget Items

- Flu vaccines: Because of the timing flu vaccines, we will not have any data for the FY 2018 budget request but will try to obtain dedicated funding
- PIO interpretation and translation: We discussed Doug Matthews' presentation to the Commission at the January 2017 meeting. The progress has been good to date, but the workgroup will stay in close communication with PIO. Doug has an item for a Language Access Coordinator FTE in the PIO budget request but no additional interpretation and translation funding. Anticipated unspent funds from FY 2017 will be carried over to FY 2018.
- GAAAC: Discussed getting additional funds in base budget to continue funding level provided by our FY 2017 budget item

FY 2018 Budget

- Meetings scheduled to discuss budget items with councilmembers Kitchen & Houston
- AARC Bridge: Follow up emails were sent to Frank Rodriguez, Senior Policy Advisor for the Mayor's Office, and Kimberly McNeeley of PARD. Via Kimberly and Liana Kallivoka, CIP Assistant Director, the preliminary estimate is \$150,000 and additional work is underway to ensure that the estimate is as accurate as possible. No CIP funding can be dedicated to this project at this time and the next bond program will not be considered until 2018.
- Discussed a collaboration meeting with the two other minority quality of life commissions, possibly through the workgroup that Marion is working on.

Other Items

- Discussed issues with the AARC Foundation funding the Executive Director position. PARD pays for the office and benefits while the Foundation pays for the salary through fundraising. The Foundation/PARD contract is up for renewal/renegotiation and there was a discussion about getting PARD to fully fund the position.
- Need to coordinate Language Access Coordinator FTE with HQOL.

Community Outreach Workgroup – 2/15 meeting notes

Attendees: Kirk Yoshida, Kara Takasaki, Shubhada Saxena, Marion Sanchez

Discussion points

AAQOL Initiative Update

- Mid-March is the target for completion of the qualitative report with a presentation to the commission to follow

- No date is set yet for the related event, but it is still planned
- Kirk is working on an outreach letter to community leaders about the three studies, the event, and how to get involved with the Commission.
- Discussed issue of contact information in the Conversations Over Tea database, which has been shared with a couple departments. Marion has had one request for the data from a member of the Japanese community. Discussed the idea of a newsletter sharing information rather than sharing the entire database.
- Discussed issues with the raw data. Marion can get someone to work on the database to make it easier to use, but needs feedback.
- Discussed the possibility of making the city's webpage where the public can access the reports more user-friendly
- Discussed the need for study information for the public as well as departments that is targeted/summary/highlighted/handout(able)

Community events

- Discussed the barriers/opportunities for sharing cultural event information
- Discussed how and where to maintain an event calendar, possibly on the Bloomfire site
- Discussed the cultural assets list, which Marion will try to get more information from Economic Development

Collaboration with other minority QoL Commissions

- Marion pitched her idea for a workgroup made up of representatives from the three minority QoL commissions and staff liaisons
- Examples of need: collaborate on budget requests, draft joint resolution on immigration/deportation
- The idea has the support of the Equity Office

Other Items

- Marion is currently working on a refugee resources list
- Need to connect with Sona Shah with the Center for Asian American Studies at UT. Would like her or an intern to join the workgroup

Next meeting items

- Discuss ownership of work related to the studies – how to make the qualitative data available in a non-proprietary format. Need to follow up with Joe Silva and Rey Arellano
- Discuss how to better utilize the Bloomfire site, which is not being used to its full potential