



MEMORANDUM

TO: Stephen Oliver, Chair
Planning Commission Members

FROM: Kathleen Fox, Senior Planner
Planning and Zoning Department

A handwritten signature in blue ink, appearing to read "K. Fox", is written over the "FROM" line.

DATE: February 21, 2017

RE: **NPA-2016-0016.04 – 618 Tillery**
Request for Postponement by Applicant

The Applicant requests a postponement of the above-referenced neighborhood plan amendment case to April 11, 2017. This is the Applicants second request for postponement to allow a meeting with the neighborhood(s), hold a community meeting and submit a rezoning application (see attached letter).



LAND USE
SOLUTIONS, LLC

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Michele Haussmann
PRINCIPAL


February 21, 2016

Ms. Kathleen Fox
City of Austin, Development Services Department
Via electronic mail Kathleen.Fox@austintexas.gov

RE: Neighborhood Plan Amendment Application ("NPA") – 5.5 acre property located at 618 Tillery Street in the City of Austin ("City"), Travis County, Texas ("Property")

Dear Ms. Fox:

As representatives of the owner of the above stated Property, Tom Calhoon, we respectfully request a postponement of the Planning Commission public hearing from February 28, 2017 to April 11, 2017. This is our second request for postponement.

Over the past several months we have coordinated with members of the community to present the project and review the proposed NPA and rezoning requests. The postponement is to allow more time to meet with the community and to submit the rezoning application. This way the NPA and rezoning requests can be reviewed and scheduled for public hearings concurrently.

Please let me know if you have any questions or need additional information. Thank you for your time and assistance with this request.

Very truly yours,



Michele Haussmann

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