



**DESIGN COMMISSION
MONDAY, JANUARY 23, 2017 6:00 PM
AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101
301 W. SECOND STREET, AUSTIN, TEXAS 78701**

Meeting Minutes

Call to order by: **E. Taniguchi at 6:05 PM.**

Roll Call: **S. Franco arrived at 6:07 PM.**

1. CITIZEN COMMUNICATION:

Alex Lopez from the Economic Development Dept. (EDD) gave a brief introduction to the Agent of Change initiative, proposed by the Music and Entertainment Division. EDD will take public comments at a meeting on Mon. 1/30/2017 from 6:30-8pm at Cepeda Branch Library (651 N Pleasant Valley Rd, Austin, Texas 78702). For more info see Facebook event: <https://www.facebook.com/events/945662148902100/>

2. MEETING MINUTES (Discussion and Possible Action):

- a. Discussion and possible action on the December 19, 2016 meeting minutes.

The motion to approve the minutes made by H. Walker; second by D. Carroll; was approved on a unanimous vote of [10-0].

3. NEW BUSINESS (Discussion and Possible Action):

- a. Discussion and possible action on the 48 East design development submittal, located at 48 East Avenue, seeking support for the project and review for substantial compliance with the Urban Design Guidelines for Austin in accordance with the Gatekeeper requirements of LDC 25-2-586 for the Downtown Density Bonus Program ([Jim Stephenson](#), STG Design)

Jim Stephenson (STG Design), Lisa Retrum (STG Design) and Jacob Walker (DWG) presented.

The motion to find the project in substantial compliance with the Urban Design Guidelines was made by M. Gonzalez; second by B. Whatley; was approved on a unanimous vote of [10-0]. Chair Taniguchi will finalize the letter.

4. OLD BUSINESS (Discussion and Possible Action):

- a. Discussion and possible action on the Project Review Application ([Chair Taniguchi](#));

The motion to approve the revised Project Review Application with C. Kenny's edit (to remove the second sentence from the first item under the "Environmental Sustainability" section: "If there were any components that were seriously considered or evaluated for the project but ultimately not included (for example, on-site renewable power generation") **was made by D. Carroll; second by A. Coleman; was approved on a unanimous vote of [10-0].**

- b. Discussion and possible action on the Infrastructure Design Guidelines ([Chair Taniguchi](#));

E. Taniguchi suggested selecting existing guidelines from other city as a template and adopt for one year as an interim standard. Staff mentioned the Commission could collect edits over the year, then make changes and adopt the final guidelines. E. Taniguchi recommended the Commission take a month to look at existing guidelines and split into groups to refine. B. Whatley asked staff to post previous work, including draft Interim Guidelines. Staff will upload previous work and resolutions to FTP site.

Commissioners volunteered to adopt/research (and send to staff) guidelines from another city:

C. Kenny – National Association of Transportation (NACTO)
M. Henao-Robledo – Minneapolis, MN
M. Gonzalez – Denver, CO
H. Walker – Seattle, WA
E. Taniguchi – Portland, OR

C. Kenny asked Commissioners to bring one or two things the Commissioners would like to address.

5. COMMITTEE AND WORKING GROUP REPORTS (Discussion and Possible Action)

- a. Standing Committees Reports: **None**
- b. Working Group Reports: **None**
- c. Liaison Reports:

S. Franco mentioned EDD's Agent of Change initiative.

S. Franco stated that Pro Tem Kathie Tovo may be introducing a resolution to create a seven-member, South Central Waterfront Advisory Board. S. Franco suggested the Design Commission ask for a representative (as opposed to a liaison, which is not a voting member). E. Taniguchi mentioned a liaison would be another option.

E. Taniguchi mentioned CodeNEXT Code Advisory Group (CAG) CAG has asked for input on the new draft code and two representatives to attend their March 4th meeting. Staff will put it on the Feb. agenda and post presentation and draft code to website. D. Carroll and M. Gonzalez volunteered to be representatives.

B. Luckens announced CodeNEXT was hosting its “Roll Out” event on Wednesday, February 1st at the Palmer Event Center. A quorum of the Commission showed an interest in attending. A [Community Interest Announcement](#) has been posted for the “Roll Out” event from 4-6:30pm in the event a quorum is present.

d. Appointment of Committee/Working Group members by Chair: **None**

6. STAFF BRIEFINGS:

The February Commission meeting will be the last with the current membership. The Clerks Office will contact the five Commissioners regarding re/appointments.

7. FUTURE AGENDA ITEMS:

Staff noted the Executive Committee Report is due at the Commission’s February meeting per the bylaws. Staff will send the report template to Executive Committee.

8. ANNOUNCEMENTS

a. Chair Announcements: **None**

b. Items from Commission Members:

M. Gonzalez announced AIA’s Women In Architecture is hosting the “[Shape The Conversation](#)” exhibit and event series February 8th through March 2nd, 2017. The Opening Party will be held Friday, February 10th at 6:30 pm at 249 W. 2nd Street. A [Community Interest Announcement](#) has been posted for the Opening Party in the event a quorum is present.

M. Henao-Robledo announced that Central Texas ASLA, APA, and the UP Club are co-hosting a “[Women in Design](#)” happy hour on Friday, February 17th, 2017 from 5:30-7:30pm at 249 W. 2nd Street.

A. Coleman asked for an update on the airport project. Staff said PAZ director made an informal request over the phone to Aviation director and the request was informally declined. PAZ director followed up with a more formal email request and was waiting for Aviation director’s response in writing.

c. Items from City Staff: **None**

ADJOURNMENT by consensus at: 7:40 PM.