

## **MEMORANDUM**

| TO:      | Mayor and City Council   |
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| FROM:    | Gregory I. Guernsey, AICP, Director<br>Planning and Zoning Department        |
| DATE:    | February 8, 2017   |
| SUBJECT: | C14-2016-0130 – 11410 Manchaca Road (District 5)<br>Request for Postponement |

Staff is requesting a postponement of the above-referenced rezoning case to April 6, 2017. The case is scheduled to be reviewed by the Zoning and Platting Commission on March 7, 2017.

If you need additional information, please contact Assistant Director, Jerry Rusthoven, at 512-974-3207.

## **Gregory I. Guernsey, AICP, Director Planning and Zoning Department**

xc: Elaine Hart, Interim City Manager Sue Edwards, Assistant City Manager