

# Austin/Travis County Sobriety Center Local Government Corporation

## Board of Director's Meeting

Tuesday, November 15, 2016

### Board of Directors:

Chair: Judge Nancy Hohengarten  
Director: Stephen Strakowski  
Director: Christopher Ziebell  
Director: Craig Moore  
Director: Douglas Smith  
Director: Jana Ortega  
Director: Deborah Hiser  
Director: Bill Brice  
Director: Andy Brown  
Director: Mayor Pro Tem Kathie Tovo  
Director: Commissioner Margaret Gomez  
Ex-Officio: Travis County Judge Sarah Eckhardt  
Ex-Officio: Asst. City Manager Rey Arellano  
Ex-Officio: Asst. Chief Troy Gay  
Ex-Officio: Asst. Chief Jasper Brown  
Ex-Officio: Asst. Director Stephanie Hayden

The Board of Directors of the Austin/Travis County Sobriety Center Local Government Corporation was convened on November 15, 2016 at the Travis County Administrative Building, Room B, Austin, Texas. The following items were considered by the Austin/Travis County Sobriety Center Board of Director's.

1. Chair Hohengarten called the meeting to order at 6:30 p.m. Those absent were: Director Hiser, Travis County Judge Eckhardt and Assistant Chief Troy Gay.
2. Chair's Welcome and Introductions
3. General Citizen/Public Communication  
**No speakers were registered to speak.**
4. Directors' and Ex-Officio Members' Introductions
5. History and Goals of Sobriety Center  
**Presentation was made by Chair Hohengarten**
7. Discussion and Adoption of the ATC Sobriety Center LGC Bylaws  
**Presentation on the draft bylaws was made by Cary Grace, City of Austin, Law Department.**

**The motion to adopt the Bylaws was approved on Director Gomez' motion, Director Brice's second on a 10-0 vote. Director Hiser was absent.**

6. Discussion and Action to elect the Sobriety Center's Officers: Vice-Chair, Secretary, and Treasurer  
**Presentation on board positions was made by Cary Grace, City of Austin, Law Department.**

**The motion to elect Director Brown to the position of Vice-Chair was approved on Chair Hohengarten's motion, Director Brice's second on a 10-0 vote. Director Hiser was absent.**

**The motion to elect Director Brice to the position of Secretary was approved on Director Strakowski's motion, Director Moore's second on a 10-0 vote. Director Hiser was absent.**

**The motion to elect Director Smith to the position of Treasurer was approved on Director Moore's motion, Director Strakowski's second on a 10-0 vote. Director Hiser was absent.**

8. Discussion and Possible Action regarding the hiring of an Executive Director
  - a. Briefing of options by City of Austin HR Talent Acquisition Manager  
**Presentation was made by Assistant City Manager Rey Arellano, City of Austin and Rod Crain, Talent Acquisition Manager, City of Austin, Human Resources Department.**

- b. Establish a Search Committee of the Sobriety Center Board

**The motion to create a search committee consisting of four members with the task of reporting back at the next board meeting on a recommended job description and a selection process was approved on Director Brice's motion, Director Strakowski's second on a 10-0 vote. Director Hiser was absent.**

**The following members volunteered to serve on the search committee: Chair Hohengarten, Director Strakowski, Director Smith and Director Moore.**

**Direction was given to staff to provide information on the ability of the Corporation to post the position on both the City and County's job posting websites and to contact the City of Houston to confirm if they used a recruiting firm.**

9. Discussion and Possible Action to set the Board of Directors 2017 Annual Meeting and 2017 Regular Meeting Schedule

**The motion to hold the annual Board of Director's meeting in January and to hold the meetings on the second Wednesday of the month at 6:00 p.m. at the Travis County Administrative Building was approved on Chair Hohengarten's motion, Director Strakowski's second on a 10-0 vote. Director Hiser was absent.**

10. Discussion and Possible Action to establish a committee of the LGC Board to negotiate an Interlocal Agreement (ILA) with the City of Austin and Travis County regarding funding and deliverables  
**Staff briefing was made by Assistant City Manager Rey Arellano during which he informed the Board that \$380,000 had been budgeted by the City of Austin during the FY17 Budget of the Health and Human Services Department. The funding can be released to the Corporation upon execution of a social services agreement between the Corporation and the City of Austin. Direction was provided to staff to draft an interlocal agreement and distribute the draft agreement to Vice-Chair Brown. The agreement will then be presented to the entire Board for consideration.**

11. Discussion and possible future agenda items

The following items were identified as future agenda items:

- Staff Presentations:
  - Sobriety Center Budget
  - Project Plan for Medical Examiner's Facility
- Discussion and Possible Action regarding the designation of "Functional" Roles: Legal, Human Resources, Finance
- Community Advisory Council
- ILA with Travis County regarding the use of the Medical Examiner Facility
- ILA with City of Austin regarding funding
- Revisions to the bylaws to consider a Corporation name change
- Finalizing the 2017 Meeting Schedule
- Tours of the Medical Examiner facility
- Filing for 501(C) status for fund-raising purposes

**Chair Judge Hohengarten adjourned the meeting at 8:12 p.m. without objection.**