



**CONTRACTS AND CONCESSIONS COMMITTEE  
of the PARKS AND RECREATION BOARD**

Tuesday, February 14, 2017 - 12:00 p.m.

**George Washington Carver Museum and Cultural Center**  
Angelina Street  
Austin, Texas

**MINUTES**

**A. CALL TO ORDER**

Chair Casias called the meeting to order at 12:02 p.m.

Board Members in Attendance:

Michael Casias—Chair; Rick Cofer; Richard DePalma; Jane Rivera—ex officio

Board Members Absent:

Alesha Larkins; Francoise Luca

**B. APPROVAL OF MINUTES**

**1. Approve the minutes of the special called meeting of the Contracts and Concessions Committee of November 17, 2016.**

Committee Member DePalma made a motion to approve the minutes of Contracts and Concessions Committee special called meeting of November 17, 2016. Committee Member Rick Cofer seconded the motion. The motion carried on a vote of 3-0 with Committee Members Larkins and Luca absent.

**C. CITIZEN COMMUNICATION**

None.

**D. NEW BUSINESS: DISCUSSION AND ACTION ITEMS**

**2. Make a recommendation to the Parks and Recreation Board to recommend to the Parks and Recreation Department Director to exercise the option for the two (2) year extension of the Waller Creek Boathouse management and operation agreement with the Austin Rowing Club**

Gerard Bickham, Contract Administrator, Parks and Recreation Department described the existing contract and the proposed extension and answered the Committee Members' questions.

Committee Member Cofer made a motion to forward this item to the full Board for review with recommendation. Committee Member DePalma seconded the motion.

The motion passed on a vote of 3-0 with Committee Members Larkins and Luca absent. The item is to be placed on the consent portion of the Parks and Recreation Board meeting agenda.

**E. CONTRACT REPORT**

Beverly Mendez, Contract Compliance Manager, Austin Parks and Recreation, delivered the Contract Report to the Committee.

**F. FUTURE ITEMS**

None.

**G. ADJOURNMENT**

Committee Chair Casias adjourned the meeting at 12:59 p.m.