



**BICYCLE ADVISORY COUNCIL (BAC)  
TUESDAY JANUARY 17, 2017 – 6:00 PM  
CITY HALL – ROOM 1027  
301 W. SECOND STREET  
AUSTIN, TEXAS 78701**

**MEETING MINUTES**

**CALL TO ORDER:** The meeting was called to order at 6:03 p.m. by Chair Sophia Benner.

**Full Members in Attendance:**

Sophia Benner – Chair  
Rebecca Brennehan  
Tommy Eden  
Kathryn Flowers

Miller Nuttle  
David Orr  
Mike Sledge  
Tom Wald

**Alternate Members in Attendance:**

Louis Alcorn  
Jeremy Hernandez  
Alicia Santiago

Patricia Schaub  
Pete Wall

**Absent Members:**

Tomasita Louviere-Ligons – Vice Chair  
Tom Thayer  
Stanton Truxillo

Teresa Anderson  
Katie Deolloz  
Brianna Frey

**Staff in Attendance:**

Laura Dierenfield, Austin Transportation  
Jesse Duncan, Austin Transportation

Emily Smith, Austin Transportation  
Rheannon Cunningham, Austin Police

**Guests in Attendance:**

Elizabeth Welch  
John Woodley  
Sounthaly Outhavong

Laura Carbonneau  
Bradley Dumas  
Larry Murphy

**1. INTRODUCTIONS**

**2. CITIZEN COMMUNICATION**

- Laura Carbonneau: Described a citizen-led effort to develop and build beginner-friendly mountain bike trails near central Austin, with support from the Austin Ridge Riders Mountain Bike Club and Boneshaker organizations. BAC members discussed placing this proposal on a future agenda for possible action.

**3. REVIEW AND APPROVAL OF DECEMBER MEETING MINUTES**

The December meeting minutes were unanimously approved (8-0) on Mike Sledge motion, David Orr second. The approved minutes can be found on the BAC's meeting documents [webpage](#).

**4. ITEMS FROM BAC**

## **A. Design and Placement of Bike Racks – Briefing**

Jesse Duncan, Street Designer with the Active Transportation and Street Design Division of the Austin Transportation Department (ATD), briefed the BAC on ATD's role in relation to bike parking in the city. The department receives requests for bike parking and installs U-racks and bike corrals in the city's right-of-way (ROW) where feasible. The department also provides technical consultation on best practices for bike parking effectiveness during the development review process. Mr. Duncan described some of the current off-street parking requirements for bicycles in the City Code, as well as potential improvements to end-of-trip facility requirements being explored through the CodeNEXT process.

Citizens, businesses and governmental entities can submit requests for bike parking through [3-1-1](#) or through emailing [bicycleprogram@austintexas.gov](mailto:bicycleprogram@austintexas.gov). See the Active Transportation and Street Design Division's [Bicycle webpage](#) for more information.

## **B. BAC Process for Motions and Recommendations – Discussion and Possible Action**

BAC members discussed methods available to document actions taken as a group at their meetings. Motions made and actions taken are documented in each month's meeting minutes, which are posted online along with meeting backup on the BAC's meeting documents [webpage](#). The BAC may also utilize the Recommendation [templates](#) provided by the City Clerk's Office to facilitate sharing their recommendations with City departments, other agencies, and the general public.

No action taken. Staff liaison Emily Smith will distribute a Recommendation template customized for BAC meetings.

## **5. ITEMS FROM STAFF**

### **A. Active Transportation and Street Design Division Annual Update – Briefing**

Laura Dierenfield, Active Transportation and Street Design Division Manager, briefed the BAC on ATD's Active Transportation and Street Design Division's projects, programs, and accomplishments from 2016.

## **6. FUTURE ITEMS**

*This is a running list of potential future agenda items that have been proposed by BAC members and/or staff which may be placed on a future BAC agenda. These items were not discussed by the BAC as part of this agenda.*

- Austin Independent School District Facilities Master Plan
- Bicycle Master Plan Implementation Framework
- Travis County Transportation Plan
- Austin Strategic Mobility Plan
- Austin B-cycle expansion
- Bicycle access at drive through facilities (April)

## **7. ANNOUNCEMENTS/ADJOURN**

Meeting was adjourned at 8:02 pm by Chair Sophia Benner.