



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, December 13, 2016**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, December 13, 2016
One Texas Center, 505 Barton Springs Road, Public Works Conference Room, 8th Floor.**

Current Members

__P__ Carson Fisk – Chair
__P__ Suzanne Litz
__P__ Gregory Sindelar
__P__ Martin Prisant
__A__ Alejandro Gutierrez Vega
__P__ Calvin Williams

__P__ Thomas Dodd – Vice Chair
__A__ Jeremy Hendricks
__P__ Stephanie Gharakhanian
__A__ Marina Reynaga
__A__ Shaun Ireland

City Staff in Attendance:

Jennifer Pierce, Staff Liaison – Public Works Department
Jorge Morales, Assistant Director – Public Works Department
James Snow, Assistant Director – Public Works Department
Rolando Fernandez, Interim Director – Capital Contracting Office
Cynthia Gonzales, Interim Assistant Director – Capital Contracting Office
Rick Wilson, Program Consultant – Capital Contracting Office

Chair Fisk called the meeting to order at 10:04 a.m.

1. CITIZEN COMMUNICATION: None

2. APPROVAL OF MINUTES

Minutes from the meeting of 11/15/2016 were approved on a 7-0 vote.

3. DIRECTOR'S REPORT

Jorge Morales, Assistant Director and Executive Liaison, provided an update to the Committee on the Public Works Department's search for a new Director and he explained the final selection for the Director is underway. He also explained James Snow, Assistant Director, has a new role with the Bond Program and is directly reporting to ACM Goode.

4. OLD BUSINESS

- a. None

5. NEW BUSINESS

- a. Bond Program Update

James Snow, Assistant Director, explained his new role with the Bond Program. He explained this the largest mobility bond that has been passed, and is larger than the last four bonds. The team is currently working on a

Communications Plan that will be to Council within 90 days. Mr. Snow will be coming back to provide updates to the CAC.

b. Mobility Bond Resolution Discussion

The Committee Members discussed the Mobility Bond Resolution they are currently preparing. Member Stephanie Gharakhanian is taking the lead on drafting this.

c. Wage Classification Memo Discussion

The Committee Members discussed the Wage Classification Memo they are currently preparing. Member Stephanie Gharakhanian is taking the lead on drafting this.

d. Working Group Updates

None at this time.

e. Workplan Updates

We ran out of time for this item and it will be re-scheduled for a future meeting.

6. FUTURE AGENDA ITEMS

- a. Presentation on Construction Front End Documents and Requirements – (February)
- b. Presentation on Permitting Processes – (February)
- c. Contractor Evaluation Program Update – (March)

7. NEXT MEETING (February 21, 2017)

8. ADJOURN

Meeting was motioned to adjourn at 11:39 a.m. by Chair Fisk.