



**DESIGN COMMISSION**  
**MONDAY, FEBRUARY 27, 2017 6:00 PM**  
**AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101**  
**301 W. SECOND STREET, AUSTIN, TEXAS 78701**

**Meeting Minutes**

Call to order by: **E. Taniguchi at 6:05 PM.**

Roll Call: **New Commissioners K. Halloran (District 7) and B. Frail (District 6) present. S. Franco arrived at 6:07 PM. B. Whatley and A. Coleman not present.**

1. CITIZEN COMMUNICATION: None.
2. MEETING MINUTES (Discussion and Possible Action):
  - a. Discussion and possible action on the January 23, 2016 meeting minutes.

**The motion to approve the minutes as drafted made by C. Kenny; seconded by D. Carroll; approved on a unanimous vote of [8-0]. B. Whatley, A. Coleman, and S. Franco not present.**

S. Franco arrived at 6:07 PM.

3. NEW BUSINESS (Discussion and Possible Action):
  - a. Discussion and possible action on the ABIA Parking Garage & Administration Building located at 3600 Presidential Boulevard, seeking support for the project ([Burton Jones](#), COA Public Works Department)

Burton Jones (PWD), Cris Ruebush (PGAL), and Lyn Estabrook (ABIA) presented. The Commission asked about the formal landscape plan, how the pedestrian spine would be protected from the elements (rain, sun), the airport's long term plan for transit (in terms of space allocation and design), and the LEED checklist for the Administrative Building. After the applicant answered the questions, the Commission finished their discussion without making a motion, and the applicant left. The Commission picked up their next agenda item.

After discussing the rest of their New Business (items 3b and 3c), the Commission returned to the item 3a and made a motion without the applicant present.

**The motion to have the Chair's designee (C. Kenny) draft a letter and that the Chair and Staff Liaison deliver the letter to ABIA requesting additional information before the Commission makes a recommendation of support made by C. Kenny; seconded by**

**D. Carroll; approved on a unanimous vote of [9-0]. B. Whatley and A. Coleman not present.**

- b. Discussion and possible action on the Code Advisory Group's (CAG) request to provide input on the [new draft code](#) from CodeNEXT ([Chair Taniguchi](#))

The Commission discussed the CAG's request and that Commissioners Carroll and Gonzalez would attend and provide input at Saturday's CAG meeting. **No action taken.**

- c. Discussion and possible action on creating a CodeNEXT Working Group to review and provide recommendations on the [new draft code](#) with a focus on how it aligns with the [Imagine Austin Comprehensive Plan](#) and the [Urban Design Guidelines of Austin](#) ([D. Carroll](#))

**The motion to create a CodeNEXT Working Group was made by B. Luckens; seconded by S. Franco; approved on a unanimous vote of [9-0]. B. Whatley and A. Coleman not present.**

4. OLD BUSINESS (Discussion and Possible Action):

- a. Discussion and possible action on the [Infrastructure Design Guidelines](#) as directed by City Council [Resolution No. 20120816-060](#) ([Chair Taniguchi](#))

Annick Beaudet and Liane Miller (COA Transportation Department) introduced and answered questions about their pilot Street Design Guide which will provide guidance to technical criteria manuals and help create a standard for the city's roadway infrastructure. **No action taken.**

- b. Review of other Cities' Infrastructure Guidelines: Portland (Chair Taniguchi), Minneapolis (M. Henao-Robledo), NACTO (C. Kenny), [Denver](#) (M. Gonzalez), Seattle (C. Kenny), [Chicago](#), [New York](#)

The Commission agreed to use New York City's Infrastructure Guidelines as a starting point for their interim guidelines. Executive Liaison will email New York's Guidelines so Commissioners can review and come with comments next month. The Chair may assign Working Groups to dig into specific chapters. **No action taken.**

5. COMMITTEE AND WORKING GROUP REPORTS (Discussion and Possible Action)

- a. Standing Committees Reports: **None**
- b. Working Group Reports: **None**
- c. Liaison Reports: **None**
- d. Appointment of Committee/Working Group members by Chair:

Chair Taniguchi appointed D. Carroll and M. Gonzalez as members to the CodeNEXT Working Group.

6. STAFF BRIEFINGS:

Executive Liaison Katie Mulholland (COA PAZ) introduced the Airport Memo, which indicates that ABIA projects will come to the Design Commission for recommendations.

She also mentioned that two Commissioners needed to be re/appointed and that March's meeting should have the full, new membership.

7. FUTURE AGENDA ITEMS:

- Introduction of the new Interim City Architect.
- Election of Officers, including Secretary.
- Appointment of Working Groups members, including to the Planning and Infrastructure Working Group.
- Presentation on Convention Center's expansion plan (C. Kenny)
- Appointment of a representative to the new South Central Waterfront Advisory Board.

8. ANNOUNCEMENTS

a. Chair Announcements:

The Design Commission will have a representative on the newly-formed South Central Waterfront Advisory Board.

b. Items from Commission Members: **None**

c. Items from City Staff: **None**

**ADJOURNMENT by consensus at: 8:10 PM.**