

**Austin Area Comprehensive HIV Planning Council
Executive Committee Meeting Minutes
February 7, 2017**

MEMBERS PRESENT

Justin Smith, AACHPC Chair
L.J. Smith, AACHPC Vice-Chair
Glenn Crawford, Secretary

MEMBERS ABSENT

None

AACHPC STAFF PRESENT

Laura Still, Planner Dwight Scales, Admin

ADMINISTRATIVE AGENT STAFF PRESENT

None

OTHERS PRESENT

Mark Erwin
Mar Padilla

I. Call to Order: AACHPC Chair, Justin Smith at 6:05pm

II. Certification of Quorum: Quorum was established and certified by Chair, Justin Smith

III. Introductions/Announcements: None

IV. Approval of January 3rd, 2016 Minutes: *Chair, Justin Smith motioned the minutes to be Approved as submitted*

V. Potential Planning Council Membership Interview:

The Executive Committee interviewed Re-applying Planning Council member Mark Erwin. The Committee voted to recommend Mark Erwin to the AACHPC

Voted: 3 to 0 Motion Carried

The Executive Committee also interviewed potential Planning Council member Mar Padilla. The Committee voted to recommend Mar Padilla to the AACHPC.

Voted: 3 to 0 Motion Carried

Both potential members will be reviewed and voted on at the Planning Council full Business meeting on February 28th, 2017.

VI. Review of AACHPC and Committee Attendance:

- The Chair, Justin Smith expressed concerns about the Planning Council being below HRSA requirements and discussed strategies to recruiting new members as well as consumers to reflect our HRSA requirements and bring more diversity. The council also reviewed current attendance. Chair, Justin Smith noted we officially have 8 Planning Council members with (2) membership pending. Planning Council member Jason Freshly has 4 unexcused absences within this year, thus making him no longer eligible to serve as a member of the Planning Council/ Standing committees.

VII. Sub-Committee Agendas:

VIII. HIV Planning Council Staff Report :

- Community Survey updates
- Needs Assessment Timeline
- Upcoming training opportunities
- Transgender Awareness Priority Project Update

IX. Meeting Adjourned at 7:15 pm

NEXT SCHEDULED MEETING

**City Hall 301 W 2nd St, Austin, TX 78701 Room 2003
Tuesday, March 7th, 2017 6:00 P.M.**