

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council		Item ID:	69889	Agenda Number	16.
Meeting Date:		May 4, 2017			
Department:		Purchasing			
Subject					
Authorize negotiation and execution of a 24-month contract with THE JW GROUP, INC., or one of the other qualified offerors to Request For Qualification Statements PAX0502, to provide information technology consultant services to the Aviation Department, in an estimated amount of \$1,600,000, with three 12-month extension options in an estimated amount of \$800,000 per extension option, for a total contract amount not to exceed \$4,000,000.					
Amount and Source of Funding					
Funding in the amount of \$400,000 is available in the Fiscal Year 2016-2017 Operating Budget of the Aviation Department. Funding for the remaining 19 months of the original contract period and extension options are contingent upon available funding in future budgets.					
Fiscal Note					
A fiscal note is not required.					
Purchasing Language:	The Purchasing Office issued a Request for Qualification Statements (RFQS) PAX0502 for these services on November 14, 2016 and it closed on December 12, 2016 with eight offers received. The recommended offer is the best evaluated offer submitted by a responsible offeror. Additional information on the solicitation is included below the line.				
Prior Council Action:					
For More Information:	Sai Xoomsai Purcell, Senior Buyer Specialist, 512-974-3058				
Boards and Commission Action:	April 11, 2017 – Recommended by the Austin Airport Advisory Commission on a 6-0 vote, with Commission Members Sepulveda, Tegeler, Walewski and Saulmon absent.				
Related Items:					
MBE / WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program and subcontractor goals were applied to the solicitation. The subcontracting goals were exceeded and the resulting contract will include 5% WBE participation.				

Additional Backup Information

The contract will provide information technology consulting services for the Aviation Department (Airport). The JW Group, Inc. will provide a broad range of services in association with the planning, design and implementation of IT-projects that were identified in the Airport's Information Technology Master Plan (ITMP) and Capital Improvement Plan.

The contract will provide project management and qualified personnel to assist in IT research for functional, performance and interface requirements, resource acquisition, revision of policies and procedures, security assessment and monitoring activities as well as development of security policies. The contractor will provide assessment of the overall risk and cost-benefits to include impacts due to operational failure, cyber-security and payment card industry requirements, return-on investment, and internal rate-of return.

This is the first contract of its kind. The authorization amount is based on forecasted projects and initiatives during the term of the contract.

An evaluation team with expertise in this area evaluated the offers and scored The JW Group, Inc. as the best to provide these services based on specific prior experience and references, statement of qualifications, and personnel and project management structure.

This request allows for the development of a contract with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so Council may select another qualified offeror and authorize contract negotiations with this provider.

The Airport is currently experiencing the rapid increase in passenger growth, multiple construction projects, and changing business practices. It is necessary for an on call consultant to assist with managing and pushing forward various IT initiatives, re-evaluating and realigning the ITMP, and researching technology options that can assist the Airport with streamlining operations and reducing overall costs to the Airport's business partners. Without the assistance of a consultant with a pulse on the aviation industry and extensive knowledge of aviation related technologies, the Airport will fall behind on its ability to support its business partners, the traveling public, and City staff.

A complete solicitation package, including a response list, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)

THE JW GROUP, INC.				
	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	24	\$ 1,600,000	n/a	n/a
Extension Option 1	12	\$ 800,000	n/a	n/a
Extension Option 2	12	\$ 800,000	n/a	n/a
Extension Option 3	12	\$ 800,000	n/a	n/a
TOTAL	60	\$ 4,000,000	\$ -	\$ -