

**RULE NO.: R161-17.07**

**NOTICE OF RULE ADOPTION**

**ADOPTION DATE: May 31, 2017**

By: Greg Meszaros, Director  
Austin Water

The Director of the Department of Austin Water has adopted the following rule. Notice of the proposed rule was posted on April 5, 2017. Public comment on the proposed rule was solicited in the April 5, 2017 notice. This notice is issued under Chapter 1-2 of the City Code. The adoption of a rule may be appealed to the City Manager in accordance with Section 1-2-10 of the City Code as explained below.

A copy of the complete text of the adopted rule is available for public inspection and copying at the following locations. Copies may be purchased at the locations at a cost of ten cents per page:

Austin Water, located at 3907 S. Industrial Dr., Ste. 236, Austin, Texas. See Mr. Eric Langhout, P.E.; and

Office of the City Clerk, City Hall, located at 301 West 2nd Street, Austin, Texas.

**EFFECTIVE DATE OF ADOPTED RULE**

A rule adopted by this notice is effective on May 31, 2017.

**TEXT OF ADOPTED RULE**

The adopted rule contains no changes from the proposed rule.

R161-17.07: Proposed revision to the Utility Criteria Manual Section 2.6

- Section 2.6.1.C – This is to make the change from the Planning and Development Review Department (PDR) to Development Services Department (DSD).
- Section 2.6.2 – This is done to remove the City Acceptance information in the UCM to prevent any contradictions or confusion about what is required for the City Acceptance as laid out in the Standard Specifications Manual Sec 1806S-3.
- Section 2.6.3. – This is added to require the Design Engineer to provide intersection drawings with their As-Constructed drawings.

The adopted rule contains no changes from the proposed rule. A copy of the complete text of the adopted rule is available for public inspection and copying at the following locations. Copies may be purchased at the locations at a cost of ten cents per page:

Austin Water, located at 3907 S. Industrial Dr., Ste. 236, Austin, Texas. See Mr. Eric Langhout, P.E.; and

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## **SUMMARY OF COMMENTS**

Austin Water did not receive comments regarding the rule adopted in this notice.

## **AUTHORITY FOR ADOPTION OF RULE**

The authority and procedure for adoption of a rule to assist in the implementation, administration, or enforcement of a provision of the City Code is provided in Chapter 1-2 of the City Code. The authority to regulate the installation of water and wastewater facilities is established in the Texas Local Government Code Section 552.001 and Title 15 of the City Code.

## **APPEAL OF ADOPTED RULE TO CITY MANAGER**

A person may appeal the adoption of a rule to the City Manager. **AN APPEAL MUST BE FILED WITH THE CITY CLERK NOT LATER THAN THE 30TH DAY AFTER THE DATE THIS NOTICE OF RULE ADOPTION IS POSTED. THE POSTING DATE IS NOTED ON THE FIRST PAGE OF THIS NOTICE.** If the 30th day is a Saturday, Sunday, or official city holiday, an appeal may be filed on the next day which is not a Saturday, Sunday, or official city holiday.

An adopted rule may be appealed by filing a written statement with the City Clerk. A person who appeals a rule must (1) provide the person's name, mailing address, and telephone number; (2) identify the rule being appealed; and (3) include a statement of specific reasons why the rule should be modified or withdrawn.

Notice that an appeal was filed and will be posted by the city clerk. A copy of the appeal will be provided to the City Council. An adopted rule will not be enforced pending the City Manager's decision. The City Manager may affirm, modify, or withdraw an adopted rule. If the City Manager does not act on an appeal on or before the 60th day after the date the notice of rule adoption is posted, the rule is withdrawn. Notice of the City Manager's decision on an appeal will be posted by the city clerk and provided to the City Council.

On or before the 16th day after the city clerk posts notice of the City Manager's decision, the City Manager may reconsider the decision on an appeal. Not later than the 31st day after giving written notice of an intent to reconsider, the City manager shall make a decision.


## **CERTIFICATION BY CITY ATTORNEY**

By signing this Notice of Rule Adoption R161-17.07, the City Attorney certifies that the City Attorney has reviewed the rule and finds that adoption of the rule is a valid exercise of the Director's administrative authority.

### **REVIEWED AND APPROVED**

  
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Greg Meszaros, Director  
Austin Water

Date: 5/23/17

  
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Anne L. Morgan  
City Attorney

Date: 5/24/17

# Austin Water 2<sup>nd</sup> Quarter 2017 Backup Material

## For Proposed Changes to UCM Sect. 2.6

### 2.6.0 - CONSTRUCTION INSPECTION AND CITY ACCEPTANCE

#### 2.6.1 - Construction Inspection Procedure for all projects except CIPs.

To have a City of Austin inspector assigned to a project, the following items must be submitted to the appropriate inspection office. The appropriate contact person will be able to answer any questions regarding the following information:

- A. Ten (10) sets of signed Plans are required. Also required are two (2) copies of signed contracts (lump sum contracts should include water and wastewater quantities on a developer's or consulting engineer's letterhead), four (4) sets of cut sheets with one (1) copy of field notes and two (2) copies of any permits listed on the front of the plans. The engineering review and inspection fees, if applicable, will be determined at that time and payment must be made prior to beginning of construction.
- B. One (1) copy of the bid tabulation (if the project is bid out) will be required with the above listed items for all service extensions submitted for construction. All of these required items must be submitted at the same time. For reviews occurring during the construction phase, seven (7) copies of the revised plans are required.
- C. To set up a Pre-Construction Conference, contact the **Planning and Development Review Development Services** Department (**PDR DSD**) (Inspection Office) at the phone number indicated on the plans.
- D. Five copies of the signed plans and a contract must be submitted to the appropriate office at least three (3) working days before the Pre-Construction Conference. Please include the name and phone number of the contact person listed above.
- E. The contractor shall call the One Call Center for information on existing buried utilities.

#### 2.6.2 - City Acceptance

To obtain final City acceptance of a project, **refer to the Standards Specifications Manual, Section 1806S-3 Acceptance by the City of Austin.** ~~final quantities, as constructed drawings, construction summary form, required maintenance bonds, and cost information, along with the consulting engineer's concurrence for acceptance form, must be submitted. By ordinance all subdivisions and site plans receiving approval by the Planning Commission after January 20, 1991 are charged an engineering review and construction inspection fee. Any outstanding fees, based on final cost figures, must be paid prior to final acceptance.~~

~~If landscaping and vegetation items are outstanding, a conditional acceptance letter may be issued. This allows for the release of letter of credit requirement for the majority of the water and wastewater related work that has been satisfactorily completed. When all work is completed and all necessary information is provided, a final acceptance letter will be issued.~~

~~If the project includes a lift station, the lift station will be considered separately for operation and maintenance acceptance. (Refer to Section 2.7.3)~~

#### 2.6.3 - As-constructed Drawings

The project design engineer shall submit as-constructed drawings **and intersection field sketches,** to **the AWU** showing all accepted corrections and modifications to the originally approved drawings.

As-constructed drawings for water, reclaimed water, and wastewater construction shall consist of a complete set of drawings. ***As-Constructed drawings shall comply with Section 2.5.1. Intersection field sketches must be provided on separate 8-1/2" X 11" page(s) at a scale of approximately 1"=20', 1"=30', or 1"=40' for each intersection and may be legibly hand drawn or electronically prepared drawings.*** ~~Once AWU approves the drawings, they must be submitted to DAC for final acceptance.~~