



**PEDESTRIAN ADVISORY COUNCIL (PAC)
MONDAY MAY 1, 2016 – 6:00 PM
CITY HALL – ROOM 1027
301 W. SECOND STREET
AUSTIN, TEXAS 78701**

MEETING MINUTES

CALL TO ORDER: The meeting was called to order at 6:05 p.m. by Chair Peter Baird.

Full Members in Attendance:

Peter Baird – Chair	Girard Kinney	Heyden Walker
Branigan Mulcahy – Vice Chair	Patricia Schaub	
Carrie Gammell	Tom Wald	

Alternate Members in Attendance:

Katie Deolloz	Michael Kram	Mike Sledge
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Full Members Absent:

Carly Haithcock	Peter Marsh
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Alternate Members Absent:

John Andoh	Jonathan Brewer	Tony Lynch
Maria Carmen de la Morena	Lenore Shefman	

Agency Representatives Absent:

Amir Emamian, Public Works

Staff in Attendance:

Annick Beaudet, Austin Transportation	Emily Smith, Austin Transportation
Joel Meyer, Austin Transportation	

Guests in Attendance:

Caitlin D’Alton, Capital Metro	Janet Beinke	John Woodley, ADA
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1. CITIZEN COMMUNICATION: GENERAL

None.

2. APPROVAL OF APRIL MEETING MINUTES

The April meeting minutes were unanimously approved (5-0) on Girard Kinney motion and Carrie Gammell second, with PAC members Heyden Walker, Tom Wald, Carly Haithcock, and Peter Marsh absent.

3. ITEMS FROM PAC

A. Austin Strategic Mobility Plan – Briefing

Annick Beaudet, Systems Development Division Manager with the Austin Transportation Department, briefed the PAC on Austin Strategic Mobility Plan, including why we need a new strategic mobility plan, mobility considerations, final products, relationship to CodeNEXT, public engagement, integrated planning approach, and other mobility initiatives.

The [presentation](#) can be found on the PAC's meeting documents [webpage](#). Staff contact information and sign-ups for plan updates can be found on the Austin Strategic Mobility Plan [website](#).

B. Code Requirements Regarding Pedestrian Access at Drive Through Facilities – Discussion and Possible Action

PAC alternate member Mike Sledge submitted draft recommendation language for the PAC's consideration which, after debate and amendment, read as follows:

“NOW, THEREFORE, BE IT RESOLVED, the Pedestrian Advisory Council recommends the creation, adoption, and ongoing enforcement of code amendments, city ordinances, policies or similar with the effect of requiring that:

- a) When a drive-through facility is open and other pedestrian-oriented customer entrances to the business are unavailable or locked, the drive-through facility must serve customers using modes other than a vehicle such as pedestrians and bicyclists; or
- b) That businesses that do not wish to allow pedestrian physical access to their drive-through facilities must not open their pedestrian-oriented customer entrance later than drive-through facilities nor close them earlier.”

Action taken: A motion to approve the recommendation as amended passed unanimously (7-0) on Girard Kinney motion and Peter Baird second, with PAC members Carly Haithcock and Peter Marsh absent.

The [recommendation](#) can be found on the PAC's meeting documents [webpage](#).

C. Recommendations to Capital Metro for Bus Stops and Transit Facilities – Discussion and Possible Action

PAC Technical Subcommittee Chair Peter Marsh, though absent, provided draft recommendation language for the PAC's consideration in advance of the meeting. Caitlin D'Alton, Transportation Planner with Capital Metro, was also present to answer questions.

After debate and amendment, the draft recommendation language read as follows: “NOW, THEREFORE, BE IT RESOLVED, the Pedestrian Advisory Council recommends that the Capital Metropolitan Transit Authority consider and work with the City and other stakeholders to implement the following for bus stops and other transit facilities...” before listing several recommendations regarding bus stop locations, bus stops, bus shelters, and Park and Ride Transit Centers.

Action taken: A motion to approve the recommendation as amended passed unanimously (7-0) on Heyden Walker motion and Girard Kinney second, with PAC members Carly Haithcock and Peter Marsh absent.

The [recommendation](#) can be found on the PAC's meeting documents [webpage](#).

4. PROJECT SUBCOMMITTEE UPDATE

The PAC Project Subcommittee did not meet in April; instead, members attended Pedestrian Safety Action Plan focus area workshops along with Vision Zero Task Force members and other stakeholders. Yet to be determined if the subcommittee will meet in May.

5. TECHNICAL SUBCOMMITTEE UPDATE

The PAC Technical Subcommittee met on April 19 to revise the draft recommendation language regarding Capital Metro bus stops and transit facilities and to begin to draft recommendation language regarding pedestrian access at drive through facilities. Yet to be determined if the subcommittee will meet in May.

6. STAFF AND COMMISSION BRIEFINGS

- Staff Updates:
 - Staff liaison Emily Smith announced an upcoming CodeNEXT event: a CodeTALK on Mobility on Wednesday, May 31 from 6pm - 8pm in City Hall Chambers.
- Bicycle Advisory Council: Tom Wald gave the update. In April, the BAC discussed street closures and pedicab access during special events, discussed code requirements regarding bicycle access at drive through facilities, and received a briefing from staff on the [Big Jump initiative](#).

7. FUTURE BUSINESS / ADJOURN

This is a running list of potential future agenda items that have been proposed by PAC members and/or staff which may be placed on a future PAC agenda. These items were not be discussed by the PAC as part of this agenda.

- Street widths and safety - Austin Fire and Austin Transportation (June)
- Vision Zero Report Card & Annual Report (June)
- Pedestrian Safety Action Plan Draft Plan (July)
- [Street Impact Fee Study](#) + [traffic mitigation ordinance](#) + [Traffic Impact Analysis](#) (TIA) + [Parking and Transportation Management Districts](#) & [Parking Benefit Districts](#) (funding gaps) (July)
- Transportation Demand Management (July)
- CodeNEXT draft Land Development Code (TBD)
- Street lighting (TBD)
- Discussion of Agency Representatives and Community Liaisons (Project Subcommittee)
- Pedestrian and Bicycle Safety and Transit Buses (August)
- Rocky Mountain Institute/mobility transformation (TBD)
- Transportation Systems Development update (September)
- Medical District Master Plan

Meeting was adjourned at 8:15 pm by Chair Peter Baird.