



MEMORANDUM

TO: Stephen Oliver, Chair
Planning Commission Members

FROM: Maureen Meredith, Plan Amendment Planner
Heather Chaffin, Zoning Planner
Planning and Zoning Department

DATE: June 6, 2017

RE: Plan Amendment Case: NPA-2016-0016.04 – 618 Tillery
Zoning Case: C14-2017-0020 – 618 Tillery
Request for Postponement by Applicant

The Applicant requests a postponement of the above-referenced neighborhood plan amendment and zoning case from the June 13, 2017 hearing date to **June 27, 2017**.

Please see attached letter from the applicant's agent dated June 1, 2017.



LandUseSolutionsTX.com

Michele Haussmann
PRINCIPAL
Michele@LandUseSolutionsTX.com

June 1, 2017

Ms. Maureen Meredith
Ms. Heather Chaffin
City of Austin, Development Services Department
Via electronic mail Maureen.Meredith@austintexas.gov
Heather.Chaffin@austintexas.gov

RE: Neighborhood Plan Amendment Application ("NPA") and Rezoning Application – 5.5 acre property located at 618 Tillery Street in the City of Austin ("City"), Travis County, Texas ("Property")

Dear Ms. Meredith and Ms. Chaffin:

As representatives of the owner of the above stated Property, Tom Calhoon, we respectfully request a postponement of the Planning Commission public hearing from June 13, 2017 to June 27, 2017.

We have actively engaged the community for the last several months through a series of meetings to review the proposed NPA and rezoning requests. The postponement is to allow additional time to finalize discussions with the community.

Please let me know if you have any questions or need additional information. Thank you for your time and assistance with this request.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Michele Haussmann', is written over the typed name.

Michele Haussmann

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