



## **Airport Advisory Commission**

### **REGULAR MEETING MINUTES**

**May 9, 2017**

The Airport Advisory Commission convened in a regular meeting on May 9, 2017, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

#### **Board Members in Attendance:**

Ernest Saulmon, Chair  
John Walewski  
Dominique Bobbio

Mike Rodriguez  
Michael Watry

Vicky Sepulveda  
Nadia Barrera-Ramirez

#### **Board Members Absent:**

Bradley Tegeler

Teddy McDaniel, III, Vice-Chair

#### **Staff in Attendance:**

Becky Nagel, Susana Carbajal, Karanda Stewart, Hope Reyes, Derick Hackett, Royce Traywick, Lyn Estabrook, Janice White, Mary Sullivan

#### **Others Present:**

Tex Schmidt – Jacobs  
Bryon Martin - BGE

#### **Welcome & Call the Meeting to Order:**

Ernest Saulmon called the meeting to order at 5:12 p.m.

#### **1. CITIZENS COMMUNICATIONS:**

None.

#### **2. APPROVAL OF MINUTES – March 14, 2017 & April 11, 2017**

Motion to approve. Motion made by Michael Watry and seconded by John Walewski. Motion passed 6-0-0-3 (Commission Member Bradley Tegeler, Teddy McDaniel, III, and Vicky Sepulveda were absent at this vote).

#### **3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

- a) Finance & Operations Reports for Fiscal Year 2017 to date.

Vicky Sepulveda arrived at 5:14 p.m.

- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- e) Airport Tenant Updates.
- f) Ground Transportation Staging Area (GTSA) Transactions Report for April 2017.
- g) Transportation Network Companies (TNCs) Airport Transactions to date.

#### **4. FOR RECOMMENDATION**

- a) Conduct Officer Elections
  - a. Chair

Motion to approve. Motion made by Mike Rodriguez and seconded by John Walewski. Motion passed 7-0-0-2 (Commission Members Bradley and Teddy McDaniel, III were absent at this vote).

- b. Vice-Chair

Motion to approve. Motion made by Nadia Barrera-Ramirez and seconded by John Walewski. Motion passed 7-0-0-2 (Commission Members Bradley and Teddy McDaniel, III were absent at this vote).

- c. Secretary

Motion to approve. Motion made by Ernest Saulmon and seconded by Mike Rodriguez. Motion passed 7-0-0-2 (Commission Members Bradley and Teddy McDaniel, III were absent at this vote).

- b) Authorize negotiation and execution of a 36-month contract with THE SOLUTION DESIGN GROUP, INC., to provide financial management software as a service, training, support, and related professional services, in an amount not to exceed \$265,080.

Motion to approve. Motion made by John Walewski and seconded by Mike Rodriguez. Motion passed 7-0-0-2 (Commission Members Bradley and Teddy McDaniel, III were absent at this vote).

- c) Authorize Approve ratification of a contract with HENSEL PHELPS CONSTRUCTION, for emergency repair and roof replacement, in the amount not to exceed \$253,095.

Motion to approve. Motion made by Mike Rodriguez and seconded by Michael Watry. Motion passed 7-0-0-2 (Commission Members Bradley and Teddy McDaniel, III were absent at this vote).

## **5. NEW BUSINESS**

May 31, 2017 - Code TALK Mobility,  
City Hall Council Chambers, 6:00 p.m. – 8:00 p.m.

June 7, 2017 - Code TALK Permitting & Processing,  
City Hall Council Chambers, 6:00 p.m. – 8:00 p.m.

## **6. OLD BUSINESS (updates)**

- a) Status of action items upon which the Commission has made a recommendation to Council.  
*(Please note the progress of the following items)*

Authorize negotiation and execution of a commission agreement with Janet Zweig, in an amount not to exceed \$950,000, for artwork for the Terminal/Apron Expansion and Improvement Project at Austin-Bergstrom International Airport. **[Item is scheduled to go before City Council on May 18, 2017.]**

Authorize negotiation and execution of a design agreement with Marc Fornes, dba The Very Many, in an amount not to exceed \$1,550,000 for artwork at Austin-Bergstrom International Airport Parking Garage/Administration Building Project. **[Item is scheduled to go before City Council on May 18, 2017.]**

Authorize payment in an amount not to exceed \$100,000 for the Department of Aviation's continued membership and participation in Airports Council International – North America. **[Item went before City Council on April 20, 2017 and passed.]**

Authorize negotiation and execution of a 24-month contract with THE JW GROUP, INC., or one of the other qualified offerors to Request For Qualification Statements PAX0502, to provide Aviation information technology consultant services, in an estimated amount of \$1,600,000, with three 12-month extension options in an estimated amount of \$800,000 per extension option, for a total contract amount not to exceed \$4,000,000. **[Item went before City Council on May 4, 2017 and passed.]**

Approve a resolution authorizing the issuance and sale, by Austin-Bergstrom Landhost Enterprises, Inc. of Airport Hotel Senior Revenue Refunding and Improvement Bonds, Series 2017 in an aggregate amount not to exceed \$60,000,000 in accordance with the parameters set out in the resolution, authorizing related documents, approving related fees and providing that the issuance and sale be accomplished by July 1, 2017. **[Item went before City Council on April 20, 2017 and passed.]**

## **7. FUTURE AGENDA ITEMS**

Date of next meeting: June 13, 2017

**ADJOURNMENT.**

Meeting was adjourned at 5:52 p.m.

APPROVED