

A G E N D A



Recommendation for Council Action

Austin City Council		Item ID	71510	Agenda Number	25.
Meeting Date:	6/15/2017			Department:	Planning and Zoning
Subject					
Authorize purchase of postage from the United States Postal Services for notices related to CodeNEXT in an amount not to exceed \$200,000.					
Amount and Source of Funding					
Funding is available in the Fiscal Year 2016-2017 Operating Budget of the Planning and Zoning Department.					
Fiscal Note					
A fiscal note is not required.					
Purchasing Language:	Sole Source				
Prior Council Action:					
For More Information:	Connie Campa, Financial Manager (512)974-6426; Jorge Rousselin, Development Services Manager (512)974-2975; Jerry Rusthoven, Assistant Director (512)974-3207				
Council Committee, Boards and Commission Action:					
Related Items:					
MBE / WBE:	This contract will be awarded as a sole source and is exempt from City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program).				

Additional Backup Information

The Imagine Austin Comprehensive Plan was adopted by City Council in June 2012 and included a recommendation to revise the City of Austin's development regulations to assist in the implementation of the plan. The rewrite of the City's Land Development Code is known as "CodeNEXT"

On September 22, 2016, Council authorized the negotiation and execution of a professional services agreement with Opticos Design, Inc. for revisions to the Land Development Code, which generated a public draft currently under review.

In September of 2017, public hearings on the draft code and maps will be commenced before the Planning Commission and the Zoning and Platting Commission. It is anticipated that the commissions will complete their review and issue a recommendation to the City Council by the end of October 2017. Anticipating action by the commissions by the end of October 2017, the draft code and maps will be noticed for first reading consideration by the City Council on December 7, 2017.

The Planning and Zoning Department is requesting authorization to purchase first-class postage from the United States Postal Services in an amount not to exceed \$200,000 to mail notices of the above public hearings to approximately 700,000 property owners and City of Austin utility account holders within the zoning jurisdiction of Austin and 500 feet from the City limit line. The source will be requested in the FY 2016-2017 Planning and Zoning Operating Budget.