



**MEMORANDUM**

TO: Stephen Oliver, Chair  
Planning Commission Members

FROM: Maureen Meredith, Plan Amendment Planner  
Heather Chaffin, Zoning Planner  
Planning and Zoning Department

DATE: June 20, 2017

RE: Plan Amendment Case: NPA-2016-0016.04 – 618 Tillery  
Zoning Case: C14-2017-0020 – 618 Tillery  
District 3  
Request for Postponement by Staff

The staff requests a postponement of the above-referenced neighborhood plan amendment and zoning case from the June 27, 2017 hearing date to **July 11, 2017**. There has been a recent change in ownership of the property and staff needs additional time to received new ownership and agent information.