



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, August 19, 2014**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, August 19, 2014
One Texas Center, 505 Barton Springs Road, Public Works Director's Conference Room, 13th Floor.**

Current Members

☐A__ Martin A. Prisant – Chair
☐P__ Suzanne Litz
☐A__ Jason Cato
☐A__ Howard Lazarus – Ex-Officio Member

☐P__ Calvin Williams – Vice Chair
☐A__ Robert Drake
☐P__ Carson Fisk
☐P__ Thomas Dodd

City Staff in Attendance:

Rolando Fernandez, Assistant Director – Contract Management Department
Cynthia Gonzales, Division Manager – Contract Management Department
Rick Wilson, Program Consultant – Contract Management Department
Matthew Noriega, Assistant Division manager – Austin Code Department
Jennifer Pierce, Administrative Specialist, Staff Liaison – Public Works Department

Vice Chair William called the meeting to order at 10:31 a.m.

1. CITIZEN COMMUNICATION: GENERAL – none

2. APPROVAL OF MINUTES

Minutes from the meeting of 7/19/2014 were approved on a 6-0 vote.

3. DIRECTOR'S REPORT

Howard Lazarus, Director was not in attendance; therefore the Committee will receive the Director's report in September.

4. NEW BUSINESS

- a. *Contractor's Evaluation Program Update- Rick Wilson, Contract Management Department (CMD), reviewed the Contractor's Evaluation Program and provided an update to the committee. CMD is now tracking project schedules and phase end updates. The first six evaluations are in the works and will be due soon. In March 2015 CMD will provide the one year update to the committee.*

5. OLD BUSINESS

- a. *Rest Break Ordinance Updates – Matthew Noriega, Assistant Division Manager, Austin Code, provided an update to the committee on Rest Break Ordinances. He reviewed the current commercial audit findings and answered questions. The committee requested an update on if they are checking residential sites. Austin Code will attend the October 2014 meeting with an update.*

6. FUTURE AGENDA ITEMS

- a. Bond Program Update – PWD (September 2014)
- b. Payment Data Contracts – PWD, CMD, SMBR (20) *work plan item 3C*
- c. Surety Presentation – Chair Prisant (20) *work plan item 1B*

7. NEXT MEETING (September 16, 2014)

8. ADJOURN

Meeting was motioned to adjourn at 10:59 a.m. by Vice Chair Williams.