



**SMALL AREA PLANNING JOINT COMMITTEE
REGULAR MEETING MINUTES
JUNE 7, 2017**

The Small Area Planning Joint Committee convened in a regular meeting on June 7, 2017@ 505 Barton Springs Road, Room 325, in Austin, Texas.

Chair James Shieh called the Board Meeting to order at 6:31 P.M.

Board Members in Attendance:

James Shieh, Chair	(Planning Commission)
David King, Vice-Chair	(Zoning and Platting Commission)
Jeffrey Thompson	(Planning Commission)
Trinity White	(Planning Commission) - absent
Jim Duncan	(Zoning and Platting Commission) - absent
Jolene Kiolbassa	(Zoning and Platting Commission)
Stephan Oliver	(Planning Commission)

Staff Present:

Mark Walters – PAZ
Donna Arwood - PAZ

CALL TO ORDER – 6:31 P.M.

1. CITIZEN COMMUNICATION: GENERAL

None.

2. APPROVAL OF MINUTES

- a. Approval of minutes from the November 9th, 2016 and the April 5th, 2017 Small Area Planning Joint Committee meetings.**

Commissioner Thompson moved approval of the November 9, 2016 and April 5, 2017 regular meeting minutes, with a second by Commissioner King, on a vote of 5-0. Commissioners White and Duncan were absent.

3. OLD BUSINESS

- a. **Discussion of Complete Communities — The Small Area Planning Joint Committee will discuss the *Imagine Austin Comprehensive Plan* concept of complete communities and the plan’s principles of Livable and Natural and Sustainable. (Discussion and/or Possible Action)**

No discussion or action taken.

- b. **Five-Year *Imagine Austin* Update data — Review and discussion of how the five-year *Imagine Austin* indicators may be used to inform discussions for small area plans and other types of cases that may go before either of the land use commissions. (Discussion and/or Possible Action)**

Commissioner Oliver moved to require that inequities be considered as a new topic area in the *Imagine Austin* five-year update, and that Comprehensive Plan sub-committee consider other topics that are either:

1. underdeveloped
 2. haven’t been included in the past five years, including, but not limited to performance indicators and other planning efforts not limited to small area plans and,
- that Comprehensive Plan sub-committee and staff come up with an *Imagine Austin* update for a six-year action list to support CodeNext mapping and the refinement of the growth concept map, with a second by Commissioner King, on a vote of 5-0. Commissioners White and Duncan were absent.

4. NEW BUSINESS

None.

5. PUBLIC HEARINGS

None.

6. STAFF BRIEFINGS

- a. **The relationship between Neighborhood Plans/Small Area Plans, the *Imagine Austin Comprehensive Plan*, and CodeNext — Staff will brief the Committee on the relationship between current and future Neighborhood Plans/Small Area Plans, the *Imagine Austin Comprehensive Plan*, and CodeNEXT. (Discussion and/or Possible Action)**

Mark Walters presented.

Members of the North Lamar neighborhood/contact team spoke regarding the process/requirements for an area-wide neighborhood plan amendment process and the amendment presented by the contact team that was turned down by the Planning and Zoning Department.

Commissioner King moved to write a letter to the City Council, drafted by Chair James Shieh, regarding allocation of resources for small area planning and improvements to the process, with a second by Commissioner Oliver, on a vote of 4-0. Commissioner Kiolbassa was not on the dais. Commissioners White and Duncan were absent.

Commissioner Oliver moved to request staff to clarify the neighborhood plan/amendment process to further assist in discussing working models, with a second by Commissioner Thompson, on a vote of 4-0. Commissioner Kiolbassa was not on the dais. Commissioners White and Duncan were absent.

7. FUTURE AGENDA ITEMS

July 12th agenda – annual report

Future agenda – scope of North Lamar area-wide neighborhood plan amendment application

Chair Shieh adjourned the meeting at 9:15 P.M., without objection.