



MEMORANDUM

TO: Stephen Oliver, Chair
Planning Commission Members

FROM: Maureen Meredith, Senior Planner
Planning and Zoning Department

DATE: August 1, 2017

RE: NPA-2016-0005.04– 500 Montopolis Dr.
District 3
Request for Postponement by Staff

Staff requests a postponement of the above-referenced plan amendment case from the August 8, 2017 hearing to the **September 12, 2017** Planning Commission hearing date.

The neighborhood plan amendment case has an associated zoning case C14H-2017-0055. The zoning case must be heard at the Historic Landmark Commission (HLC) prior to Planning Commission discussion. This case is scheduled for HLC on August 28, 2017.