

**Urban Transportation Commission  
Proposed Revisions to Bylaws**

The Urban Transportation Commission has requested that their bylaws, specifically Article 2. Purpose and Duties, be updated to reflect the latest references to UTC's purview in the City of Austin Code and Transportation Criteria Manual. These additions are highlighted in red. In addition, minor formatting changes (e.g., bulleting) were made to existing sections.

**City Code 2-1-185: Urban Transportation Commission**

**ARTICLE 2. PURPOSE AND DUTIES**

The purpose of the board is to serve as an advisory body to the city council, the city manager, and all other transportation-related departments concerning transportation-related matters including:

- transportation energy conservation matters grant applications;
- streets and highways;
- bus and rail service;
- pedestrian and bikeway programs and projects;
- safety related programs and projects;
- provision for the needs of the mobility impaired;
- transportation franchise requests, renewals, rate adjustments, and hours of operation.

The commission shall:

- Review and make recommendations to the city council on all requests for taxicab permits, including annual permits and franchise permits.
- Annually review and report to the city council on the City's transportation system, including policies and programs.
- Review, study, and make recommendations to the Planning Commission on: transportation-related projects proposed for inclusion in the Capital Improvements Program; and plans and programs submitted by the Capital Area Metropolitan Planning Organization.
- Receive and study citizen comments and suggestions in all areas of transportation.

- In its deliberations: (1) recognize the relationship between transportation and economics, energy, safety, land use, neighborhood integrity, and environmental quality; and (2) consider transportation access to health care, employment, education, housing, and recreational facilities.
- Seek to promote close cooperation between the city council, other city boards and commissions, city departments, and individuals, institutions, and agencies concerned with transportation- related activities so that all similar activities in the City may be coordinated to secure the greatest public welfare.
- **Parking Benefit Districts: Hold public hearings on applications and submit recommendations on the application to City Council.**
- **Parking and Transportation Management Districts: Hear briefings on applications before presenting applications to City Council for approval.**
- **Temporary Closure for a Right-of-Way (ROW) Event:**
  - Conduct public hearings on waivers and make recommendations to City Council.
  - Conduct a public hearing on proposed rules to establish criteria for safe and appropriate ROW closures and submit recommendations to the Director of the Austin Transportation Department (ATD).
  - If a ROW event permit is denied, upon receipt of the appeal, the Director shall submit the appeal to the Commission which shall hold a public hearing and provide a recommendation on the appeal to the City Council.
  - Periodically provide recommendations to the Director regarding provisions, procedures, requirements, enforcement and administration of temporary closures for ROW events.
- **Traffic or Sidewalk Obstructions - Newsracks:**
  - Determine the guidelines for an acceptable newsrack.
  - Newsrack operator may request a hearing to contest the impoundment of the newsrack before the Commission.
- **Vacation of Public Right-of-Way: Review applications for the vacation of a public right-of-way and make recommendations to the Public Works Department Director.**
- **Subdivision Applications: Review requests to amend the Austin Metropolitan Area**

Transportation Plan and submit recommendations on the request to the Director of the Development Services Department.

- Road Utility Districts: Review petitions by a proposed road utility district for approval or modification of a preliminary plan for a road facility that the district intends to convey to the City or to a county in the City's extraterritorial jurisdiction and provide recommendations on the petition to the City Manager.
- Water Districts: Review petitions to create/annex a water utility district in the City's planning jurisdiction and prepare a recommendation on the petition to the City Manager.
- Amendments to Austin Metropolitan Area Transportation Plan Roadway Element: Review proposed amendments for roadways (non-State roadway system roads) in the Roadway Element that are within the City's five-mile extraterritorial jurisdiction and make recommendations to the Planning Commission.
- Rules for Valet Services: Within one year of rule implementation, the ATD Director shall conduct a public meeting on potential rule revisions. The meeting shall be held by the Commission, who will provide a recommendation to the Director. Thereafter, on an annual basis the Director shall review the rules and conduct a public hearing with the Commission, if requested or needed.
- Alternate Geometric Design Criteria: Construction of grades >8% require a Traffic and Environmental Report submitted to PWD. The report shall be provided to the Commission which will submit recommendations to the Planning Commission.