



MEMORANDUM

TO: Stephen Oliver, Chair
Planning Commission Members

FROM: Maureen Meredith, Senior Planner
Planning and Zoning Department

DATE: August 15, 2017

RE: **NPA-2017-0018.01 – Burnet Lane**
2106 & 2108 Payne Avenue and 6431 Burnet Lane
Request for Postponement by Staff

Staff requests a postponement of the above-referenced plan amendment case from the August 22, 2017 Planning Commission hearing to the **September 26, 2017** hearing date.

The case was filed on February 27, 2017 and is about to expire. Scheduling the case for the August 22, 2017 Planning Commission hearing will keep the case active to allow the applicant additional time to decide how to move forward.

Maureen