



**MEMORANDUM**

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TO: Mayor and Council

FROM: Greg Guernsey, AICP, Director  
Planning and Zoning Department

DATE: August 10, 2017

RE: C14-2017-0050 – 1501 Airport Commerce Drive (District 3) -  
Postponement Request

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Staff is requesting a postponement for the above referenced zoning case from August 31, 2017 to September 28, 2017. This case is going to the Planning Commission August 22, 2017.

If you need additional information, please contact Assistant Director, Jerry Rusthoven, at 512-974-3207.

**Greg I. Guernsey, AICP, Director  
Planning and Zoning Department**

x: Elaine Hart, Interim City Manager  
Joe Pantalion, Acting Assistant City Manager