



## **Airport Advisory Commission**

### **REGULAR MEETING MINUTES**

**August 8, 2017**

The Airport Advisory Commission convened in a regular meeting on August 8, 2017, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

#### **Board Members in Attendance:**

Ernest Saulmon, Chair	Nadia Barrera-Ramirez, Vice Chair	Michael Watry, Secretary
Mike Rodriguez	Bradley Tegeler	Frank Maldonado
Billy Owens		

#### **Board Members Absent:**

John Walewski	Dominique Bobbio	Vicky Sepulveda
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#### **Staff in Attendance:**

Shane Harbinson, Dave Arthur, Jessica BlueBird, Carlton Thomas, Stephen Dick, Francisco “Kiko” Garza, Lyn Estabrook, Kaela Harmon, Donnell January, Kane Carpenter, Diana Heath, Janice White, Jennifer Williams

#### **Others Present:**

Nancy De La Cruz – FAA  
Jeff Stein – FAA  
Josh Crawford - Garver

#### **Welcome & Call the Meeting to Order:**

Ernest Saulmon called the meeting to order at 5:00 p.m.

#### **1. CITIZENS COMMUNICATIONS:**

None.

#### **2. APPROVAL OF MINUTES – July 11, 2017**

Motion to approve. Motion made by Mike Rodriguez and seconded by Nadia Barrera-Ramirez. Motion passed 6-0-1-3 (Commission Member Mike Rodriguez abstained from this vote, and Commission Members John Walewski, Dominique Bobbio, and Vicky Sepulveda were absent at this vote).

### **3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

- a) Federal Aviation Administration Update on the Revised Performance Based Navigation Arrivals.
- b) Finance & Operations Reports for Fiscal Year 2017 to date.
- c) Airport Budget Fiscal Year 2018 Overview.
- d) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- e) 2040 Airport Master Plan.
- f) Airport Tenant Updates.
- g) Ground Transportation Staging Area (GTSA) Monthly Update.
- h) Transportation Network Companies (TNCs) Operations at the Airport.

### **4. FOR RECOMMENDATION**

- a) Authorize negotiation and execution of a contract with Booz Allen Hamilton Engineering Services, LLC., to provide radio frequency engineering and consulting services, with an initial term of two years and three one-year extension options, for a total contract amount not to exceed \$1,250,000.

Motion to approve. Motion made by Mike Rodriguez and seconded by Frank Maldonado. Motion passed 6-1-0-3 (With Commission Member Michael Watry voting against this item, Commission Members John Walewski, Dominique Bobbio, and Vicky Sepulveda were absent at this vote).

- b) Authorize negotiation and execution of a contract through the Houston-Galveston Area Council with Siddons-Martin Emergency Group, LLC, for an aircraft rescue firefighting apparatus, in an amount not to exceed \$782,444.

Motion to approve. Motion made by Nadia Barrera-Ramirez and seconded by Mike Rodriguez. Motion passed 7-0-0-3 (Commission Members John Walewski, Dominique Bobbio, and Vicky Sepulveda were absent at this vote).

### **5. NEW BUSINESS**

None.

### **6. OLD BUSINESS (updates)**

- a) Status of action items upon which the Commission has made a recommendation to Council.  
*(Please note the progress of the following items)*

Authorize negotiation and execution of a 60-month contract with JOHN BEAN TECHNOLOGIES, to provide safety inspections, emergency repair services and replacement parts for passenger boarding bridges, for a total contract amount not to exceed \$2,750,000. **[Item went before City Council on August 3, 2017 and was approved.]**

Authorize award and execution of three contracts with HALIFAX SECURITY INC. DBA NORTH AMERICAN VIDEO, SCHNEIDER ELECTRIC BUILDINGS AMERICAS, INC., and COTHRON SECURITY SOLUTIONS, to provide security system parts for the Austin-Bergstrom International Airport, with an initial 36-month term in an estimated amount of \$210,000, with two 12-month extension options in an estimated amount of \$90,000 per extension option, for total contract amounts not to exceed \$390,000, divided among the contractors. **[Item went before City Council on August 3, 2017 and was approved.]**

Approve a resolution amending and restating Resolution No. 20170420-005 to extend the date for completion of the issuance and sale, by Austin-Bergstrom Landhost Enterprises, Inc., of Airport Hotel Senior Revenue Refunding and Improvement Bonds Series 2017 in an aggregate amount not to exceed \$60,000,000 from July 1, 2017 to December 31, 2017. **[Item went before City Council on August 3, 2017 and was approved.]**

Authorize negotiation and execution of a 36-month contract through the State of Texas Department of Information Resources cooperative purchasing program with LEVEL 3 FINANCIAL, INC. DBA LEVEL 3 COMMUNICATIONS, LLC. or LEVEL 3 COMMUNICATIONS, to provide telecommunication and internet services for the Aviation Department, in an amount not to exceed \$384,713. **[Item went before City Council on August 17, 2017 and was approved.]**

## **7. FUTURE AGENDA ITEMS**

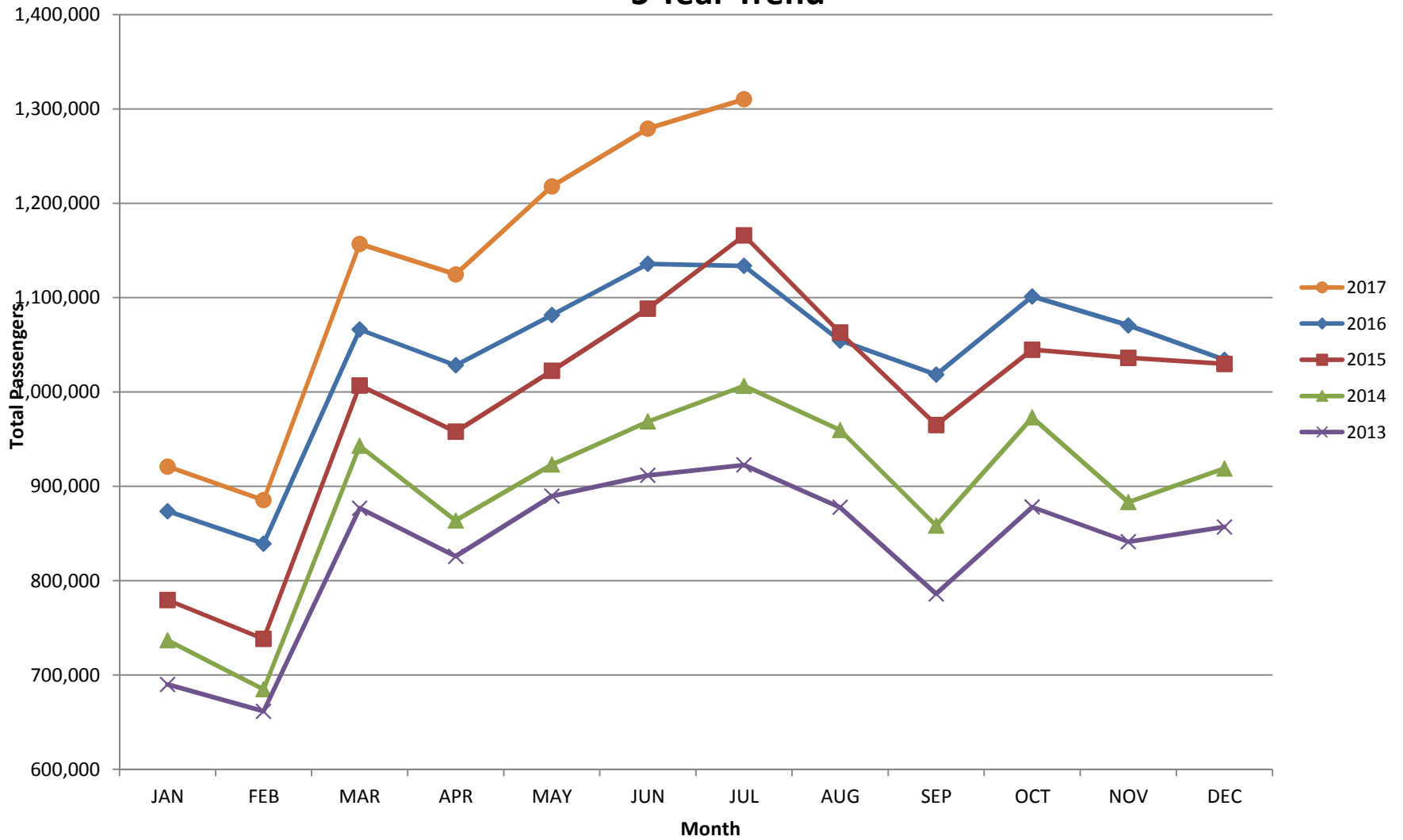
Date of next meeting: September 12, 2017

### **ADJOURNMENT.**

Meeting was adjourned at 6:54 p.m.

# AUSTIN PASSENGER TRAFFIC

## 5 Year Trend



**Austin-Bergstrom International Airport  
Aviation Activity Report  
Calendar Year 2017 vs 2016**

**Combined Terminals**

	7/2017	7/2016	Percent Change	01/2017 - 07/2017	01/2016 - 07/2016	Percent Change
<b>ABIA</b>						
<b>Total Passenger Activity</b>						
Domestic Enplaned Revenue	603,794	541,111	11.58	3,729,734	3,435,303	8.57
Domestic Deplaned Revenue	601,796	533,215	12.86	3,669,448	3,400,378	7.91
International Enplaned Revenue	17,506	13,940	25.58	91,287	69,747	30.88
International Deplaned Revenue	18,590	14,792	25.68	90,424	71,825	25.89
Domestic Enplaned Non-Revenue	16,784	13,634	23.10	95,274	77,140	23.51
Domestic Deplaned Non-Revenue	15,736	13,033	20.74	90,724	78,668	15.33
International Enplaned Non-Revenue	145	99	46.46	694	578	20.07
International Deplaned Non-Revenue	109	86	26.74	560	557	0.54
Intl Enplaned Pre-Cleared Revenue	1,731	1,619	6.92	11,602	11,272	2.93
Intl Deplaned Pre-Cleared Revenue	1,946	2,024	-3.85	11,957	12,267	-2.53
Intl Enplaned Pre-Cleared Non-Revenue	18	41	-56.10	163	193	-15.54
Intl Deplaned Pre-Cleared Non-Revenue	28	47	-40.43	172	215	-20.00
South Terminal Domestic Enplaned Revenue	16,051	0	0.00	51,951	0	0.00
South Terminal Domestic Deplaned Revenue	15,915	0	0.00	50,995	0	0.00
South Terminal Domestic Enplaned Non-Revenue	19	0	0.00	31	0	0.00
South Terminal Domestic Deplaned Non-Revenue	6	0	0.00	10	0	0.00
<b>ABIA Passenger Totals</b>	<b>1,310,174</b>	<b>1,133,641</b>	<b>15.57</b>	<b>7,895,026</b>	<b>7,158,143</b>	<b>10.29</b>
<i>ABIA Enplaned Passenger Totals</i>	<i>656,048</i>	<i>570,444</i>	<i>15.01</i>	<i>3,980,736</i>	<i>3,594,233</i>	<i>10.75</i>
<i>ABIA Deplaned Passenger Totals</i>	<i>654,126</i>	<i>563,197</i>	<i>16.15</i>	<i>3,914,290</i>	<i>3,563,910</i>	<i>9.83</i>
<i>ABIA Domestic Passenger Totals</i>	<i>1,270,101</i>	<i>1,100,993</i>	<i>15.36</i>	<i>7,688,167</i>	<i>6,991,489</i>	<i>9.96</i>
<i>ABIA International Passenger Totals</i>	<i>40,073</i>	<i>32,648</i>	<i>22.74</i>	<i>206,859</i>	<i>166,654</i>	<i>24.12</i>

**CURRENT PASSENGER RECORD = 1,310,174 RECORD SET = JULY 2017**

**Total Aircraft Operations**

Air Carrier	11,144	9,935	12.17	71,192	66,823	6.54
Commuter & Air Taxi	1,027	1,301	-21.06	8,665	8,652	0.15
Military	701	990	-29.19	5,602	6,128	-8.58
General Aviation						
Itinerant	3,789	3,760	0.77	29,141	28,199	3.34
Local	364	216	68.52	1,595	1,594	0.06
Total G.A.	4,153	3,976	4.45	30,736	29,793	3.17
<b>Total Operations</b>	<b>17,025</b>	<b>16,202</b>	<b>5.08</b>	<b>116,195</b>	<b>111,396</b>	<b>4.31</b>

**Austin-Bergstrom International Airport  
Aviation Activity Report  
Calendar Year 2017 vs 2016**

**By Terminal**

	7/2017	7/2016	Percent Change	01/2017 - 07/2017	01/2016 - 07/2016	Percent Change
<b><u>Barbara Jordan Terminal (BJT)</u></b>						
<b>Passenger Activity</b>						
Domestic Enplaned Revenue	603,794	541,111	11.58	3,729,734	3,435,303	8.57
Domestic Deplaned Revenue	601,796	533,215	12.86	3,669,448	3,400,378	7.91
International Enplaned Revenue	17,506	13,940	25.58	91,287	69,747	30.88
International Deplaned Revenue	18,590	14,792	25.68	90,424	71,825	25.89
Domestic Enplaned Non-Revenue	16,784	13,634	23.10	95,274	77,140	23.51
Domestic Deplaned Non-Revenue	15,736	13,033	20.74	90,724	78,668	15.33
International Enplaned Non-Revenue	145	99	46.46	694	578	20.07
International Deplaned Non-Revenue	109	86	26.74	560	557	0.54
Intl Enplaned Pre-Cleared Revenue	1,731	1,619	6.92	11,602	11,272	2.93
Intl Deplaned Pre-Cleared Revenue	1,946	2,024	-3.85	11,957	12,267	-2.53
Intl Enplaned Pre-Cleared Non-Revenue	18	41	-56.10	163	193	-15.54
Intl Deplaned Pre-Cleared Non-Revenue	28	47	-40.43	172	215	-20.00
<b>Barbara Jordan Terminal Passenger Totals</b>	<b>1,278,183</b>	<b>1,133,641</b>	<b>12.75</b>	<b>7,792,039</b>	<b>7,158,143</b>	<b>8.86</b>
<i>BJT Enplaned Passenger Totals</i>	<i>639,978</i>	<i>570,444</i>	<i>12.19</i>	<i>3,928,754</i>	<i>3,594,233</i>	<i>9.31</i>
<i>BJT Deplaned Passenger Totals</i>	<i>638,205</i>	<i>563,197</i>	<i>13.32</i>	<i>3,863,285</i>	<i>3,563,910</i>	<i>8.40</i>
<i>BJT Domestic Passenger Totals</i>	<i>1,238,110</i>	<i>1,100,993</i>	<i>12.45</i>	<i>7,585,180</i>	<i>6,991,489</i>	<i>8.49</i>
<i>BJT International Passenger Totals</i>	<i>40,073</i>	<i>32,648</i>	<i>22.74</i>	<i>206,859</i>	<i>166,654</i>	<i>24.12</i>
<b><u>South Terminal (ST)</u></b>						
<b>Passenger Activity</b>						
South Terminal Domestic Enplaned Revenue	16,051	0	0	51,951	0	0
South Terminal Domestic Deplaned Revenue	15,915	0	0	50,995	0	0
South Terminal Domestic Enplaned Non-Revenue	19	0	0	31	0	0
South Terminal Domestic Deplaned Non-Revenue	6	0	0	10	0	0
<b>South Terminal Passenger Totals</b>	<b>31,991</b>	<b>0</b>	<b>0.00</b>	<b>102,987</b>	<b>0</b>	<b>0.00</b>
<i>ST Enplaned Passenger Totals</i>	<i>16,070</i>	<i>0</i>	<i>0</i>	<i>51,982</i>	<i>0</i>	<i>0</i>
<i>ST Deplaned Passenger Totals</i>	<i>15,921</i>	<i>0</i>	<i>0</i>	<i>51,005</i>	<i>0</i>	<i>0</i>

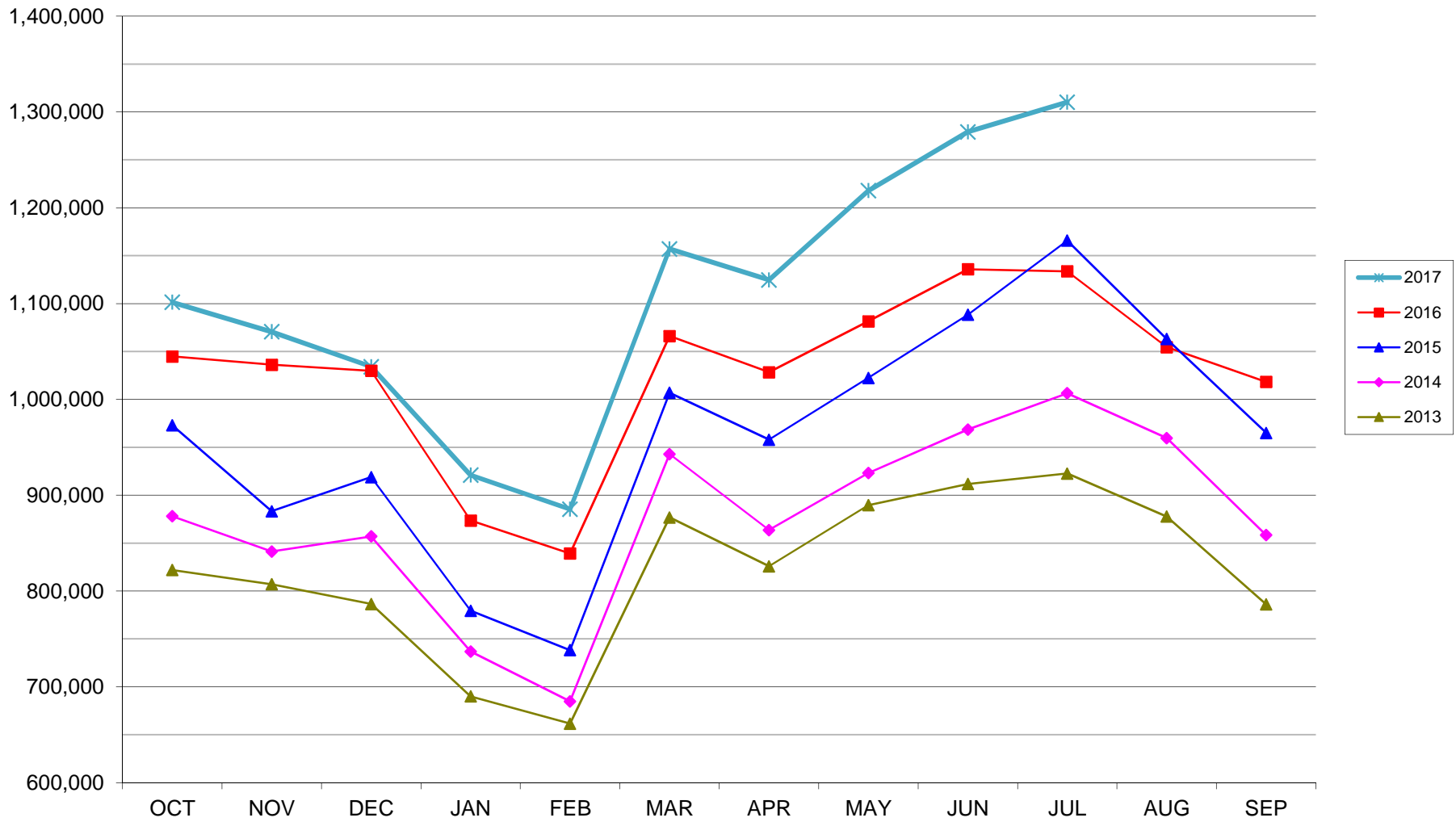
**Austin-Bergstrom International Airport  
Aviation Activity Report  
Calendar Year 2017 vs 2016**

	7/2017	7/2016	Percent Change	01/2017 - 07/2017	01/2016 - 07/2016	Percent Change
<b><u>Total Cargo Activity</u></b>						
<b>Mail</b>						
Domestic Enplaned Mail	192,540	152,168	26.53	1,357,476	876,990	54.79
Domestic Deplaned Mail	426,948	301,525	41.36	2,535,986	1,492,008	69.92
International Enplaned Mail	0	0	0.00	0	0	0.00
International Deplaned Mail	0	2	-100.00	2	2	0.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
<b>Mail Totals</b>	<b>619,488</b>	<b>453,695</b>	<b>36.54</b>	<b>3,893,464</b>	<b>2,369,000</b>	<b>64.35</b>
<b>Cargo</b>						
Domestic Enplaned Cargo	4,876,493	4,742,471	2.83	34,622,113	35,138,267	-1.47
Domestic Deplaned Cargo	6,732,747	6,542,258	2.91	48,128,420	44,112,406	9.10
International Enplaned Cargo	396,054	273,263	44.94	4,781,814	2,642,971	80.93
International Deplaned Cargo	115,557	263,738	-56.18	2,554,688	2,104,165	21.41
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
<b>Cargo Totals</b>	<b>12,120,851</b>	<b>11,821,730</b>	<b>2.53</b>	<b>90,087,035</b>	<b>83,997,809</b>	<b>7.25</b>
<b>Belly Freight</b>						
Domestic Enplaned Belly Freight	283,556	234,134	21.11	1,893,159	1,668,725	13.45
Domestic Deplaned Belly Freight	488,524	421,923	15.79	3,546,825	3,288,936	7.84
International Enplaned Belly Freight	340,369	102,865	230.89	1,616,154	1,138,015	42.02
International Deplaned Belly Freight	756,384	422,222	79.14	4,909,895	3,403,373	44.27
South Terminal-Intl Enplaned Belly Freight	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Freight	0	0	0.00	0	0	0.00
<b>Belly Freight Totals</b>	<b>1,868,833</b>	<b>1,181,144</b>	<b>58.22</b>	<b>11,966,033</b>	<b>9,499,049</b>	<b>25.97</b>
<b>Cargo Totals (Mail, Cargo, Belly Freight)</b>	<b>14,609,172</b>	<b>13,456,569</b>	<b>8.57</b>	<b>105,946,532</b>	<b>95,865,858</b>	<b>10.52</b>
<i>Enplaned Cargo Totals</i>	<i>6,089,012</i>	<i>5,504,901</i>	<i>10.61</i>	<i>44,270,716</i>	<i>41,464,968</i>	<i>6.77</i>
<i>Deplaned Cargo Totals</i>	<i>8,520,160</i>	<i>7,951,668</i>	<i>7.15</i>	<i>61,675,816</i>	<i>54,400,890</i>	<i>13.37</i>
<i>Domestic Cargo Totals</i>	<i>13,000,808</i>	<i>12,394,479</i>	<i>4.89</i>	<i>92,083,979</i>	<i>86,577,332</i>	<i>6.36</i>
<i>International Cargo Totals</i>	<i>1,608,364</i>	<i>1,062,090</i>	<i>51.43</i>	<i>13,862,553</i>	<i>9,288,526</i>	<i>49.24</i>

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

### AUSTIN PASSENGER TRAFFIC 5 Year Trend





**Austin-Bergstrom International Airport  
Aviation Activity Report  
Fiscal Year 2017 vs 2016**

**Combined Terminals**

	7/2017	7/2016	Percent Change	10/2016 - 07/2017	10/2015 - 07/2016	Percent Change
<b>ABIA</b>						
<b>Total Passenger Activity</b>						
Domestic Enplaned Revenue	603,794	541,111	11.58	5,280,037	4,946,342	6.75
Domestic Deplaned Revenue	601,796	533,215	12.86	5,195,303	4,882,378	6.41
International Enplaned Revenue	17,506	13,940	25.58	119,425	94,494	26.38
International Deplaned Revenue	18,590	14,792	25.68	117,909	95,157	23.91
Domestic Enplaned Non-Revenue	16,784	13,634	23.10	126,890	107,050	18.53
Domestic Deplaned Non-Revenue	15,736	13,033	20.74	121,467	108,384	12.07
International Enplaned Non-Revenue	145	99	46.46	897	814	10.20
International Deplaned Non-Revenue	109	86	26.74	749	777	-3.60
Intl Enplaned Pre-Cleared Revenue	1,731	1,619	6.92	16,920	15,064	12.32
Intl Deplaned Pre-Cleared Revenue	1,946	2,024	-3.85	17,899	17,294	3.50
Intl Enplaned Pre-Cleared Non-Revenue	18	41	-56.10	232	578	-59.86
Intl Deplaned Pre-Cleared Non-Revenue	28	47	-40.43	229	584	-60.79
South Terminal Domestic Enplaned Revenue	16,051	0	0.00	51,951	0	0.00
South Terminal Domestic Deplaned Revenue	15,915	0	0.00	50,995	0	0.00
South Terminal Domestic Enplaned Non-Revenue	19	0	0.00	31	0	0.00
South Terminal Domestic Deplaned Non-Revenue	6	0	0.00	10	0	0.00
<b>ABIA Passenger Totals</b>	<b>1,310,174</b>	<b>1,133,641</b>	<b>15.57</b>	<b>11,100,944</b>	<b>10,268,916</b>	<b>8.10</b>
<i>ABIA Enplaned Passenger Totals</i>	<i>656,048</i>	<i>570,444</i>	<i>15.01</i>	<i>5,596,383</i>	<i>5,164,342</i>	<i>8.37</i>
<i>ABIA Deplaned Passenger Totals</i>	<i>654,126</i>	<i>563,197</i>	<i>16.15</i>	<i>5,504,561</i>	<i>5,104,574</i>	<i>7.84</i>
<i>ABIA Domestic Passenger Totals</i>	<i>1,270,101</i>	<i>1,100,993</i>	<i>15.36</i>	<i>10,826,684</i>	<i>10,044,154</i>	<i>7.79</i>
<i>ABIA International Passenger Totals</i>	<i>40,073</i>	<i>32,648</i>	<i>22.74</i>	<i>274,260</i>	<i>224,762</i>	<i>22.02</i>

**CURRENT PASSENGER RECORD = 1,310,174 RECORD SET = JULY 2017**

**Total Aircraft Operations**

Air Carrier	11,144	9,935	12.17	99,669	96,023	3.80
Commuter & Air Taxi	1,027	1,301	-21.06	12,832	12,691	1.11
Military	701	990	-29.19	7,857	8,464	-7.17
General Aviation						
Itinerant	3,789	3,760	0.77	42,201	40,369	4.54
Local	364	216	68.52	2345	2536	-7.53
Total G.A.	4,153	3,976	4.45	44,546	42,905	3.82
<b>Total Operations</b>	<b>17,025</b>	<b>16,202</b>	<b>5.08</b>	<b>164,904</b>	<b>160,083</b>	<b>3.01</b>

**Austin-Bergstrom International Airport  
Aviation Activity Report  
Fiscal Year 2017 vs 2016**

**By Terminal**

	7/2017	7/2016	Percent Change	10/2016 - 07/2017	10/2015 - 07/2016	Percent Change
<b><u>Barbara Jordan Terminal (BJT)</u></b>						
<b>Passenger Activity</b>						
Domestic Enplaned Revenue	603,794	541,111	11.58	5,280,037	4,946,342	6.75
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International Deplaned Revenue	18,590	14,792	25.68	117,909	95,157	23.91
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Domestic Deplaned Non-Revenue	15,736	13,033	20.74	121,467	108,384	12.07
International Enplaned Non-Revenue	145	99	46.46	897	814	10.20
International Deplaned Non-Revenue	109	86	26.74	749	777	-3.60
Intl Enplaned Pre-Cleared Revenue	1,731	1,619	6.92	16,920	15,064	12.32
Intl Deplaned Pre-Cleared Revenue	1,946	2,024	-3.85	17,899	17,294	3.50
Intl Enplaned Pre-Cleared Non-Revenue	18	41	-56.10	232	578	-59.86
Intl Deplaned Pre-Cleared Non-Revenue	28	47	-40.43	229	584	-60.79
<b>Barbara Jordan Terminal Passenger Totals</b>	<b>1,278,183</b>	<b>1,133,641</b>	<b>12.75</b>	<b>10,997,957</b>	<b>10,268,916</b>	<b>7.10</b>
<i>BJT Enplaned Passenger Totals</i>	<i>639,978</i>	<i>570,444</i>	<i>12.19</i>	<i>5,544,401</i>	<i>5,164,342</i>	<i>7.36</i>
<i>BJT Deplaned Passenger Totals</i>	<i>638,205</i>	<i>563,197</i>	<i>13.32</i>	<i>5,453,556</i>	<i>5,104,574</i>	<i>6.84</i>
<i>BJT Domestic Passenger Totals</i>	<i>1,238,110</i>	<i>1,100,993</i>	<i>12.45</i>	<i>10,723,697</i>	<i>10,044,154</i>	<i>6.77</i>
<i>BJT International Passenger Totals</i>	<i>40,073</i>	<i>32,648</i>	<i>22.74</i>	<i>274,260</i>	<i>224,762</i>	<i>22.02</i>
<b><u>South Terminal (ST)</u></b>						
<b>Passenger Activity</b>						
South Terminal Domestic Enplaned Revenue	16,051	0	0	51,951	0	0
South Terminal Domestic Deplaned Revenue	15,915	0	0	50,995	0	0
South Terminal Domestic Enplaned Non-Revenue	19	0	0	31	0	0
South Terminal Domestic Deplaned Non-Revenue	6	0	0	10	0	0
<b>South Terminal Passenger Totals</b>	<b>31,991</b>	<b>0</b>	<b>0.00</b>	<b>102,987</b>	<b>0</b>	<b>0.00</b>

## Austin-Bergstrom International Airport Aviation Activity Report Fiscal Year 2017 vs 2016

	7/2017	7/2016	Percent Change	10/2016 - 07/2017	10/2015 - 07/2016	Percent Change
<b><u>Total Cargo Activity</u></b>						
<b>Mail</b>						
Domestic Enplaned Mail	204,373	141,153	44.79	1,494,374	1,253,962	19.17
Domestic Deplaned Mail	407,133	211,356	92.63	2,695,733	1,783,336	51.16
International Enplaned Mail	0	0	0.00	0	0	0.00
International Deplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
<b>Mail Totals</b>	<b>611,506</b>	<b>352,509</b>	<b>73.47</b>	<b>4,190,107</b>	<b>3,037,298</b>	<b>37.96</b>
<b>Cargo</b>						
Domestic Enplaned Cargo	5,001,805	4,807,702	4.04	40,345,032	40,385,840	-0.10
Domestic Deplaned Cargo	6,975,675	6,543,020	6.61	56,189,349	46,936,804	19.71
International Enplaned Cargo	649,120	238,638	172.01	6,462,177	4,386,490	47.32
International Deplaned Cargo	285,929	159,665	79.08	3,336,493	3,414,847	-2.29
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
<b>Cargo Totals</b>	<b>12,912,529</b>	<b>11,749,025</b>	<b>9.90</b>	<b>106,333,051</b>	<b>95,123,981</b>	<b>11.78</b>
<b>Belly Freight</b>						
Domestic Enplaned Belly Freight	272,998	242,011	12.80	2,028,331	1,968,768	3.03
Domestic Deplaned Belly Freight	562,633	488,522	15.17	3,825,561	3,793,924	0.83
International Enplaned Belly Freight	141,385	160,235	-11.76	1,431,017	1,453,693	-1.56
International Deplaned Belly Freight	754,657	529,538	42.51	5,852,747	3,843,935	52.26
South Terminal-Intl Enplaned Belly Frt	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Frt	0	0	0.00	0	0	0.00
<b>Belly Freight Totals</b>	<b>1,731,673</b>	<b>1,420,306</b>	<b>21.92</b>	<b>13,137,656</b>	<b>11,060,320</b>	<b>18.78</b>
<b>Cargo Totals (Mail, Cargo, Belly Freight)</b>	<b>15,255,708</b>	<b>13,521,840</b>	<b>12.82</b>	<b>123,660,814</b>	<b>109,221,599</b>	<b>13.22</b>
<i>Enplaned Cargo Totals</i>	<i>6,269,681</i>	<i>5,589,739</i>	<i>12.16</i>	<i>51,760,931</i>	<i>49,448,753</i>	<i>4.68</i>
<i>Deplaned Cargo Totals</i>	<i>8,986,027</i>	<i>7,932,101</i>	<i>13.29</i>	<i>71,899,883</i>	<i>59,772,846</i>	<i>20.29</i>
<i>Domestic Cargo Totals</i>	<i>13,424,617</i>	<i>12,433,764</i>	<i>7.97</i>	<i>106,578,380</i>	<i>96,122,634</i>	<i>10.88</i>
<i>International Cargo Totals</i>	<i>1,831,091</i>	<i>1,088,076</i>	<i>68.29</i>	<i>17,082,434</i>	<i>13,098,965</i>	<i>30.41</i>

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

**CITY OF AUSTIN**  
**AUSTIN-BERGSTROM INTERNATIONAL AIRPORT**  
**Airport Operating Fund 5070**  
**Income Statement - For Internal Use Only**  
**Fiscal Year to Date for 10 Month(s) ended July 31, 2017**

	Amended Budget	Budget Annualized 10 month(s)	Year to Date w/ Encumb	Y-T-D Variance Fav (Unfav)	Y-T-D % Variance Fav (Unfav)
<b>REVENUE</b>					
<b>AIRLINE REVENUE</b>					
Landing Fees	27,743,000.00	23,119,166.67	23,268,003.59	148,836.92	0.6%
Terminal Rental & Other Fees	36,210,000.00	30,175,000.00	31,147,980.82	972,980.82	3.2%
<b>TOTAL AIRLINE REVENUE</b>	<b>63,953,000.00</b>	<b>53,294,166.67</b>	<b>54,415,984.41</b>	<b>1,121,817.74</b>	<b>2.1%</b>
<b>NON-AIRLINE REVENUE</b>					
Parking	37,583,609.00	31,319,674.17	34,556,723.06	3,237,048.89	10.3%
Other Concessions	27,150,069.00	22,625,057.50	23,650,480.15	1,025,422.65	4.5%
Other Rentals and Fees	11,956,138.00	9,963,448.33	9,950,669.18	(12,779.15)	(0.1%)
<b>TOTAL NON-AIRLINE REVENUE</b>	<b>76,689,816.00</b>	<b>63,908,180.00</b>	<b>68,157,872.39</b>	<b>4,249,692.39</b>	<b>6.6%</b>
Interest Income	217,814.00	181,511.67	486,805.91	305,294.24	168.2%
<b>TOTAL REVENUE</b>	<b>140,860,630.00</b>	<b>117,383,858.34</b>	<b>123,060,662.71</b>	<b>5,676,804.37</b>	<b>4.8%</b>
<b>OPERATING REQUIREMENTS</b>					
Fac Mgmt, Ops and Airport Security	52,194,691.00	43,495,575.83	40,410,898.51	3,084,677.32	7.1%
Airport Planning and Development	4,162,285.00	3,468,570.83	2,998,000.20	470,570.63	13.6%
Support Services	21,342,367.00	17,785,305.83	12,968,423.98	4,816,881.85	27.1%
Business Services	13,576,502.00	11,313,751.67	10,344,891.36	968,860.31	8.6%
<b>TOTAL OPERATING EXPENSES</b>	<b>91,275,845.00</b>	<b>76,063,204.18</b>	<b>66,722,214.05</b>	<b>9,340,990.13</b>	<b>12.3%</b>
<b>Debt Service</b>					
GO Debt Service Fund	26,940.00	22,450.00	22,450.00	0.00	0.0%
2013A Revenue Refunding Bonds	16,906,054.00	14,088,618.31	14,088,618.31	0.00	0.0%
2013 Prosperity Bank Loan	5,242,472.00	4,340,100.70	4,340,101.07	(0.37)	(0.0%)
2014 Bond Issuance	1,022,380.00	829,725.69	829,714.64	11.05	0.0%
2017 Bond Issuance	45,226.00	25,249.13	0.00	25,249.13	100.0%
2005 Variable rate Notes (Swap)	11,367,213.00	9,469,752.00	8,821,658.00	648,094.00	6.8%
2005 Variable rate Notes Fees	1,339,682.00	1,116,401.40	1,113,552.97	2,848.43	0.3%
PFC Debt Service Funding	(12,746,311.00)	(10,620,943.76)	(10,383,034.35)	(237,909.41)	(2.2%)
<b>TOTAL Net Debt Service</b>	<b>23,203,656.00</b>	<b>19,271,353.47</b>	<b>18,833,060.64</b>	<b>438,292.83</b>	<b>2.3%</b>
<b>OTHER REQUIREMENTS</b>					
Workers' Compensation	438,392.00	365,326.67	365,322.00	4.67	0.0%
Citywide Administrative Support	4,426,720.00	3,688,933.33	3,688,920.00	13.33	0.0%
Communications & Technology Mgmt	1,665,952.00	1,388,293.33	1,388,292.00	1.33	0.0%
Accrued Payroll	185,220.00	154,350.00	154,350.00	0.00	0.0%
Compensation Adjustment	592,680.00	493,900.00	0.00	493,900.00	100.0%
Wage Adjustment Markets	133,472.00	111,226.67	0.00	111,226.67	100.0%
Operating Reserve	1,967,212.00	1,639,343.33	1,639,343.33	0.00	0.0%
CTECC	144,161.00	120,134.17	120,131.00	3.17	0.0%
Trunked Radio Allocation	124,230.00	103,525.00	103,525.00	0.00	0.0%
Public Works Capital Projects Mgmt Fund	771,082.00	642,568.33	642,562.00	6.33	0.0%
<b>TOTAL OTHER REQUIREMENTS</b>	<b>10,449,121.00</b>	<b>8,707,600.83</b>	<b>8,102,445.33</b>	<b>605,155.50</b>	<b>6.9%</b>
<b>TOTAL REQUIREMENTS</b>	<b>124,928,622.00</b>	<b>104,042,158.48</b>	<b>93,657,720.02</b>	<b>10,384,438.45</b>	<b>10.0%</b>
<b>EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS</b>					
	15,932,008.00	13,341,699.86	29,402,942.69	16,061,242.83	120.4%

Note: Columns may not add to totals shown because of rounding

<b>ENPLANEMENTS</b>	<b>Passengers</b>	<b>% Inc/(Dec)</b>
July, 2017 (Month over Month)	656,048	15.01%
July, 2017 - Year-to-Date	5,596,383	8.37%



Austin-Bergstrom  
International Airport

BUSINESS DEVELOPMENT AND TENANT MANAGEMENT  
Austin Airport Advisory Commission Report  
September 12, 2017

### Tenant Updates and Business Development Events

1. On August 17, 2017, Condor announced that its 2018 schedule will see nonstop flights between Austin-Bergstrom International Airport (AUS) and Frankfurt, Germany (FRA) increase to 3x a week. The 2018 schedule will begin on Monday, May 28, 2018, and run through Thursday, September 27, 2018. The additional Wednesday flight will begin June 27, 2018.
2. On August 24, 2017, Allegiant Air announced its intention to begin nonstop service from Austin to Columbus, Ohio on February 16, 2018. This twice-weekly flight will travel between Austin-Bergstrom International Airport's South Terminal (AUS) and Rickenbacker International Airport in Columbus, Ohio (LCK).
3. On August 28, 2017, Southwest Airlines announced new daily nonstop service from Austin-Bergstrom International Airport (AUS) to California's Sacramento International Airport (SMF), along with nonstop service to San Francisco (SFO), and Sunday only service to Indianapolis (IND). The new Southwest flights from Austin to Sacramento, San Francisco and Indianapolis will begin on April 8, 2018.
4. On Thursday, August 31, 2017, Sun Country launched new, seasonal, nonstop service between Austin-Bergstrom International Airport (AUS) and Minneapolis – St. Paul International Airport (MSP). Flights will be operated on Boeing 737-800 aircraft featuring 12 first class and 150 main cabin seats. Departures will leave Austin on Sundays at 11 a.m.; arriving at Minneapolis-St. Paul at 1:35 p.m. Service from Minneapolis-St. Paul departs Thursdays at 3:30 p.m. and arrives in Austin at 6:15 p.m.
5. Terminal Concessions RFP Update:
  - The Terminal Concessions Request for Proposals issued on April 14, 2017 has closed and ABIA staff is currently in the process of evaluating the 31 responses received on the 15 packages released. A listing of offerors can be found on the RFP website ([www.abia.org](http://www.abia.org)).

**AGENDA**



**Recommendation for Council Action**

Austin City Council	Item ID	75088	Agenda Number	<ITEM_OUTLINE>
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Meeting Date:	9/11/2017	Department:	Budget Office
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**Subject**

Approve a resolution declaring the City of Austin's official intent to reimburse itself from revenue bonds in an amount not to exceed \$24,800,000 for Austin-Bergstrom International Airport improvements.

**Amount and Source of Funding**

Up to \$24,800,000 in Revenue Bonds to be issued.

**Fiscal Note**

A fiscal note is not required.

Purchasing Language:	
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Prior Council Action:	
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For More Information:	David Arthur, Financial Assistant Director, 530-6688
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Council Committee, Boards and Commission Action:	To be reviewed by the Airport Advisory Commission on September 12, 2017
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MBE / WBE:	
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Related Items:	
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**Additional Backup Information**

The Aviation Department requests approval, in accordance with Federal Treasury Regulations, of an Official Declaration of Intent to Reimburse construction and other related costs of improvements to Austin-Bergstrom International Airport (ABIA) Improvements.

For the City to spend money today, but reimburse itself from the issuance of debt obligations in the future, an inducement resolution is required by state and federal law. The resolution must contain certain information and is generally reviewed by bond counsel to protect the tax-exempt status of the future issuance. The resolution must be passed not more than 60 days after the date that the cost to be reimbursed is paid. Failure to adopt a qualified declaration of official intent will prohibit the City from reimbursing the cost with the proceeds of tax exempt obligations. Reimbursement bonds generally must be issued 18 months after the later of, the date the expenditure was made, or the date that the project, with respect to which the expenditure was made, is placed in service.

**Posting Language**

Authorize negotiation and execution of a contract with GateKeeper Systems, Inc., to provide a ground transportation management system, for a term of three years in an amount not to exceed \$310,000.

**Client Department(s)**

Aviation

**Fiscal Note**

Funding is available in the Fiscal Year 2017-2018 Capital Budget of the Aviation Department. A fiscal note is not required.

**Purchasing Language:**

Sole Source

**Prior Council Action:****For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) or to the buyer, Sai Xoomsai Purcell, at 512-974-3058 or [Sai.Xoomsai@austintexas.gov](mailto:Sai.Xoomsai@austintexas.gov)

**Council Committee, Boards and Commission Action:**

September 12, 2017 – To be reviewed by the Airport Advisory Commission.

**MBE / WBE:**

Sole source contracts are exempt from the City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.

**Additional Backup Information:**

The contract will provide a ground transportation management system (GTMS) for the Austin-Bergstrom International Airport (ABIA) to be used in conjunction with the existing network and radio frequency identification systems. GTMS consists of modules for ground transportation management, taxi dispatch, and transportation networking companies (TNC) management. GTMS will optimize the scarce curbside space allocated to airport ground transportation vehicles allowing more vehicles and passengers to move through the area, enforce pickup and drop-off locations, track compliance and target operators who violate airport regulations.

GateKeeper Systems, Inc. is the sole provider of the Gatekeeper system that offers GTMS, taxi dispatch, and TNC management in a single, integrated, software solution package, that is also compatible with the existing ABIA ground transportation network environment.

The new contract will replace the existing solution purchased during the construction of the ABIA ground transportation staging facility in 2011.

This upgrade is critical to the continued operation and traffic control at ABIA. The existing system does not support mobile solutions, provides limited alerting functionality for account auditing, limits fault tolerance, and does not support TNC management. The Gatekeeper system will help ABIA improve safety, reduce congestion, increase security, lower costs and generate revenue.

**Posting Language**

Authorize negotiation and execution of a contract with ARC Document Solutions, LLC., to provide records digitization electronic conversion services, for a term of three years in an amount not to exceed \$432,256.

**Client Department(s)**

Aviation

**Fiscal Note**

Funding is available in the Fiscal Year 2017-2018 Capital Budget of the Aviation Department. A fiscal note is not attached.

**Purchasing Language:**

The Purchasing Office issued a Request for Proposals (RFP) PAX0142 for these services. The solicitation issued on April 24, 2017 and it closed on June 6, 2017. Of the nine of offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a response list, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](#)

**Prior Council Action:****For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov)

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Sai Xoomsai Purcell, at 512-974-3058 or [Sai.Xoomsai@austintexas.gov](mailto:Sai.Xoomsai@austintexas.gov)

**Council Committee, Boards and Commission Action:**

September 12, 2017 – To be reviewed by the Airport Advisory Commission.

**MBE / WBE:**

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were an insufficient number of certified M/WBEs; therefore, no subcontracting goals were established.

**Additional Backup Information:**

The contract will provide records digitization electronic conversion services for the Aviation department paper-based document records. The contractor will convert paper documents into secure electronic files to better manage document record availability, search ability, and retention schedules. The paper documents have a permanent retention policy and several records are classified as vital records. These records only exist in paper format and are vulnerable to elements (fire, water, humidity, etc.) that can destroy or compromise the integrity of the record.

This contract will replace the previous contract that expired on October 16, 2015. The previous vendor completed 15 percent of the scanned documents as required by the previous contract. This contractor will complete the remaining 85 percent as well as the estimated 700 boxes of related documentation.



An evaluation team with expertise in this area evaluated the offers and scored ARC Documents Solutions, LLC. as the best to provide these services based on cost, project solutions, prior experience and references, personnel and project management structure and local business presence.

This request allows for the development of a contract with a qualified offeror selected by Council. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that another qualified offeror may be selected, authorizing new contract negotiations.

Per Local Government Records Act of 1989 (Chapter 201 to 205, Local Government Code), the City must ensure that its records are preserved and accessible throughout the designated retention periods. The conversion of these records along with storing the images and related metadata in the City's electronic document management system will assist Aviation to be in compliance with State regulatory compliance requirements of protecting its vital and permanent records. This conversion process will also enhance Aviation's business continuity and disaster recovery efforts.

**Posting Language**

Authorize exempted sole source procurements for the Department of Aviation's membership in Airports Council International - North America in a total amount not to exceed \$100,000.

**Lead Department**

Aviation Department

**Client Department(s)**

Click or tap here to enter text.

**Fiscal Note**

Funding is available in the Fiscal Year 2017-2018 Operating Budget of the Aviation Department.

There is no unanticipated fiscal impact. A fiscal note is not required.

**Purchasing Language:**

Exempt Purchases - Sole Source

**Prior Council Action:**

Click or tap here to enter text.

**For More Information:**

David Arthur, Assistance Director and Chief Financial Officer, (512) 530-6688

**Council Committee, Boards and Commission Action:**

September 12, 2017 - To be reviewed by the Airport Advisory Commission.

**MBE / WBE:**

Click or tap here to enter text.

**Additional Backup Information:**

The City routinely enters into transactions that are exempt from State of Texas competitive procurement law. While exempt from competitive procurement law, these routine transactions can exceed the City Manager's authority when aggregated for an entire fiscal year.

The Department of Aviation has maintained a longstanding membership in Airports Council International-North America (ACI-NA), the worldwide industry association of airports with the mission of advocating policies and providing services that strengthen the ability of airports to serve their passengers, customers and communities.

Funding includes the annual membership dues, in the amount of \$75,050, and contingency for ad-hoc programs led by ACI-NA to provide national and international support for specific airport issues and opportunities.

**Posting Language**

Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2017-2018 in an amount not to exceed \$30,000,000.

Grant reimbursement will apply to projects in the Fiscal Year 2017-2018 Approved Capital and/or Operating Budgets of the Aviation Department. Grant funds will be placed in the Airport Capital Fund, the ABIA Improvement Funds and/or the ABIA Operating Fund.

**Lead Department**

Aviation Department

**Client Department(s)**

Aviation Department

**Fiscal Note**

There is no unanticipated fiscal impact.

A fiscal note is not required. The General Fund will not be required to contribute to this grant.

**Purchasing Language:**

Click or tap here to enter text.

**Prior Council Action:**

Click or tap here to enter text.

**For More Information:**

David Arthur, Assistance Director and Chief Financial Officer, (512) 530-6688

**Council Committee, Boards and Commission Action:**

To be reviewed by the Airport Advisory Commission on September 12, 2017.

**MBE / WBE:**

Click or tap here to enter text.

**Additional Backup Information:**

Approval of this request will allow the City Manager or the Executive Director of the Department of Aviation to execute the grants offered by the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to Austin-Bergstrom International Airport during Fiscal Year 2017-2018. This will allow the City to be in a position to quickly accept and execute grant offers as they are made available.

Grant Amounts, as they may become available, would fund terminal area improvements, noise mitigation, airfield improvements, and security related projects at Austin-Bergstrom International Airport and reduce the need to utilize airport-generated capital. Grant funding may also reimburse operating expenses.

**Posting Language**

Authorize negotiation and execution of a contract with JMR Technology, Inc., to provide an upgrade to the planning guidelines and design standard reporting software for the checked baggage inspection system, in an amount not to exceed \$292,430.

**Client Department(s)**

Aviation

**Fiscal Note**

Funding is available in Fiscal Year 2017-2018 Operating Budget of the Aviation Department. A fiscal note is not required.

**Purchasing Language:**

Sole Source

**Prior Council Action:****For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) or to the buyer, Sai Xoomsai Purcell, at 512-974-3058 or [Sai.Xoomsai@austintexas.gov](mailto:Sai.Xoomsai@austintexas.gov)

**Council Committee, Boards and Commission Action:**

September 12, 2017 – To be reviewed by the Airport Advisory Commission.

**MBE / WBE:**

Sole Source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.

**Additional Backup Information:**

The contract will provide an upgrade and reporting software for the checked baggage inspection systems (CBIS) as required by the Transportation Security Administration (TSA) and the Department of Homeland Security. The Aviation department uses CBIS in tandem with TSA to pre-screen all passenger luggage prior to loading onto commercial aircraft.

The upgrade reporting software will include:

- data collector technologies for interfacing with any hardware or software
- metrics for improved operations, maintenance and performance
- all generated data can be stored in yearly historical archives for comparative analytics
- all data are captured in 1 to 60 minute intervals
- flight schedule management
- maintenance and operational reports

The new contract will provide an upgrade to the original UNI Planning Guidelines and Design Standards (UNI PGDS) reporting system purchased in 2005. JMR Technology, Inc. is the sole provider of the UNI PGDS reporting system, does not market its software through any reseller channels, and is the sole provider for licensing, implementation, maintenance, and support of UNI PGDS system.

This upgrade is critical to the continued operation as required by the TSA/Homeland Security. Without this upgrade, the Aviation department will not be able to meet the federally mandated regulations and insure the safe tracking of all screened baggage and safe air travel for our customers.

**Posting Language**

Authorize negotiation and execution of a contract with Honeywell International, Inc., to provide maintenance, support, and related parts for the Honeywell energy management system, for a term of five years in an amount not to exceed \$570,283.

**Client Department(s)**

Austin Water; Aviation; Building Services Department

**Fiscal Note**

Funding in the amount of \$68,536 is available in the Fiscal Year 2017-2018 Operating Budget of the Aviation Department. Funding in the amount of \$19,146 is available in the Fiscal Year 2017-2018 Operating Budget of the Building Services Department. Funding in the amount of \$13,672, is available in the Fiscal Year 2017-2018 Operating Budget of the Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.

**Purchasing Language:**

Sole Source

**Prior Council Action:****For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) or to the buyer, Sai Xoomsai Purcell, at 512-974-3058 or [Sai.Xoomsai@austintexas.gov](mailto:Sai.Xoomsai@austintexas.gov)

**Council Committee, Boards and Commission Action:**

September 12, 2017 – To be reviewed by the Airport Advisory Commission.  
September 13, 2017 – To be reviewed by the Water and Wastewater Commission.

**MBE / WBE:**

Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.

**Additional Backup Information:**

The contract will provide maintenance, support, and related repair parts for the Honeywell energy management system for the Aviation department, Building Services department, and Austin Water. The energy management system is a comprehensive solution that combines energy and process into online-advanced control and optimization strategies. The solution is used to monitor and control facilities heating, ventilation, and air conditioning systems (HVAC).

Honeywell International, Inc. is the sole provider of the Honeywell energy management system, which can only be supported, maintained, and serviced by factory trained and certified technicians under the direct employment of Honeywell International, Inc.

This contract will consolidate two current contracts. One from Austin Water which expires January 7, 2018 with an average spend of \$15,490 per year and one from Aviation which expires June 30, 2018 with an average spend of \$92,006 over the last five years. The new contract needs to be put in place early because Aviation had depleted its funds on the current contract due to unexpected repairs. Building Services is a new department that will be added to this contract.

The contract is critical to the continued operations of various City facilities HVAC systems and indoor air quality. Additionally, this contract is needed for Aviation department in order to meet the federally mandated regulations, ensure the safe and comfortable facility occupancy, and air travel of customers.