



**Recommendation for
Water & Wastewater Commission**

Commission Meeting Date:	September 13, 2017
Council Meeting Date:	September 28, 2017
Department:	Purchasing
Client:	Rick Harland and David Anders
SUBJECT	
<p>Authorize award and execution of a contract with FORTILINE INC. DBA FORTILINE WATERWORKS, to provide water meter lids and boxes, for an initial term of two years, with three one year extension options for a total contract amount not to exceed \$570,000.</p>	
AMOUNT AND SOURCE OF FUNDING	
<p>Funding in the amount of \$114,000 is available in Fiscal Year 2017-2018 Operating Budget of Austin Water. Funding for the remaining one year of the initial contract term and extension options are contingent upon available funding in future budgets.</p>	
Purchasing Language:	The Purchasing Office issued an Invitation for Bids (IFB) GLB0060 for these goods. The solicitation issued on June 12, 2017 and it closed on June 29, 2017. Of the three offers received, the recommended contractor submitted the lowest responsive offer.
Prior Council Action:	N/A
Boards and Commission Action:	September 13, 2017 – To be reviewed by the Water and Wastewater Commission.
MBE/WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

The contract is for the supply of water meter lids and boxes for Austin Water. The water meter boxes and lids house the water meters that are installed in the City's water distribution system. The boxes and lids are used to protect the meters from the elements, incidental damage, and vandalism. This contract will provide a reliable source of supply of various sizes and types of water meter boxes and lids. These items are stocked in both Austin Water warehouses to be issued on an as-needed basis for various locations throughout the city.

The contract replaces the current contract which expires on December 8, 2017. The average contract spend is \$112,746 per year. The recommended contractor is not the current provider for these goods. The variable demand of required water meter boxes and lids along with the lead time to receive the necessary items makes it essential to maintain stock in the warehouse.

If the City is unable to secure a contract, the City water meters would be exposed to the elements and possible damage which would result in repair/replacement of meter. The water must be shut off for repair/replacement of a water meter which could potentially impact the City's ability to provide water services to the citizens of Austin.

BID TABULATION
 IFB GLB0060
 Water Meter Boxes and Lids
 6 Line Items

<u>Vendor Name</u>	<u>Total Bid Items</u>
Fortiline Inc. DBA Fortiline Waterworks	\$102,582.06
HD Supply Waterworks LTD.	\$124,296.03
Ferguson Enterprises DBA Ferguson Waterworks	\$128,179.89

Fortiline Inc. DBA Fortiline Waterworks	Contract Term	Contract Amount	Contract Amendment	Revised Amount
Initial Term	2	\$228,000	n/a	n/a
Extension Option 1	1	\$114,000	n/a	n/a
Extension Option 2	1	\$114,000	n/a	n/a
Extension Option 3	1	\$114,000	n/a	n/a
TOTAL	5	\$570,000	n/a	n/a