

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: October 5, 2017

Item Number: 020

Purchasing Office

Authorize award and execution of a multi-term contract with Elk Ridge Construction LLC, to provide grounds maintenance services for Austin Energy substations and other parcels, for up to five years for a total contract amount not to exceed \$496,450. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.)

Fiscal Note	Funding in the amount of \$99,290 is available in the Fiscal Year 2017-2018 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets. A fiscal note is not required.
<u>Purchasing Language</u>	The Purchasing Office issued an Invitation for Bids (IFB) GGH0203 for these services. The solicitation issued on April 17, 2017 and it closed on May 23, 2017. Of the five offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents < https://www.austintexas.gov/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=117967 >.
<u>For More Information</u>	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov < mailto:AgendaOffice@austintexas.gov > NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Gabriela Harthcock, at 512-322-6118 or Gabriela.Harthcock@austinenergy.com < mailto:Gabriela.Harthcock@austinenergy.com >.

<u>Council Committee, Boards and Commission Action</u>	September 18, 2017 - Recommended by the Electric Utility Commission on a 7-0 vote, with Commissioners Fath, Reel and Wray absent and one vacancy.
<u>Client Department(s)</u>	Austin Energy.

Additional Backup Information:

The contract will provide grounds maintenance services for 66 substations and other parcels owned by Austin Energy, including but not limited to commercial mowing, grounds maintenance and irrigation system services.

This contract's requirements create a consistent standard for landscaping, ground maintenance and irrigation services to ensure appropriate landscaping and lawn care management. The contractor will be responsible for providing and maintaining all equipment necessary for proper maintenance at each location.

The City intends to reduce emissions by requiring the use of cleaner-burning, reduced-emissions powered equipment on contracts for these types of services. The staff from the Office of Sustainability provided guidelines for emissions reduction, which were included in this project. These guidelines include use of alternative fuels rather than gasoline powered equipment, and native plants and landscape materials.

This contract will replace the previous contract that expired December 2016; with an authorization of \$408,378 and a total expenditure of \$349,974. In the interim, Austin Energy established a short term contract to address their existing needs.

Without this contract Austin Energy will not be able to maintain the landscaping and grounds at the substations and other parcels owned by Austin Energy and this could result in safety and fire hazards, and City Code violations. Also we have a commitment to keep up the aesthetics of our facilities in commercial and residential areas.

Elk Ridge Construction LLC				
	Contract Term	Contract Amount	Contract Amendment	Revised Amount
Initial Term	1	\$ 99,290	n/a	n/a
Extension Option 1	1	\$ 99,290	n/a	n/a

Extension Option 2	1	\$ 99,290	n/a	n/a
Extension Option 3	1	\$ 99,290	n/a	n/a
Extension Option 4	1	\$ 99,290	n/a	n/a
TOTAL	5	\$ 496,450	\$ -	\$ -