

**AGENDA**



**Recommendation for Council Action**

**AUSTIN CITY COUNCIL**

**Regular Meeting: October 5, 2017**

Item Number: **025**

**Purchasing Office**

Authorize negotiation and execution of a multi-term contract with Trajen Funding Inc. DBA Atlantic Aviation Services, to provide jet fuel, for up to four years for a total contract amount not to exceed \$600,000. (Note: Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.)

<b>Fiscal Note</b>	Funding in the amount of \$150,000 is available in the Fiscal Year 2017-2018 Operating Budget of the Austin Police Department. Funding for the remaining contract term is contingent upon available funding in future budgets. A fiscal note is not required.
<b><u>Purchasing Language</u></b>	Sole Source.
<b><u>Prior Council Action</u></b>	
<b><u>For More Information</u></b>	Inquiries should be directed to the City Manager’s Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a> or to the buyer, Erin D’Vincent, at 512-974-3070 or <a href="mailto:Erin.DVincent@austintexas.gov">Erin.DVincent@austintexas.gov</a> < <a href="mailto:Erin.DVincent@austintexas.gov">mailto:Erin.DVincent@austintexas.gov</a> >.
<b><u>Client Department(s)</u></b>	Austin Police Department.

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**Additional Backup Information:**

The contract will provide the Austin Police Department (APD) with jet fuel for their helicopter fleet. The refuel hanger is located on airport property and restricts other aviation fuel vendors from supplying aircraft fuel. Flying the helicopter to another fuel source can cause a delay in aircraft response times to emergency calls. Additionally, flying the aircraft can incur unnecessary engine cycles resulting in an increase in operating costs.

Trajen Funding Inc. is the only source of fuel for the APD helicopter without having to enter airspace to refuel.

The current contract expires October 23, 2017. The requested authorization amounts for this contract were determined using departmental estimates based on historical spend and fuel costs.

A contract is necessary to keep APD helicopters in use. If the City is unable to secure a contract then APD will not have a contract for their jet fuel.

<b>Trajen Funding Inc. dba Atlantic Aviation Services</b>				
	<b>Contract Term</b>	<b>Contract Amount</b>	<b>Contract Amendment</b>	<b>Revised Amount</b>
Initial Term	1	\$ 150,000	n/a	n/a
Extension Option 1	1	\$ 150,000	n/a	n/a
Extension Option 2	1	\$ 150,000	n/a	n/a
Extension Option 3	1	\$ 150,000	n/a	n/a
<b>TOTAL</b>	<b>4</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>