



Annual Internal Review

This report covers the time period of 7/1/2016 to 6/30/2017

(This report is covering the transition date to 10-1 and in accordance with Ordinance No. 20141211-204. This report is due July 31, 2017. Please note that this is to be completed by the Chair of the board or commission. While a board action is not required to complete this form, I highly recommend this be a collaborative effort of the board.)

BUILDING AND STANDARDS COMMISSION

The Board/Commission mission statement is:

The Building and Standards Commission was established to hear cases concerning alleged violations of the City's housing and dangerous building regulations.

The Building and Standards Commission shall have the powers and duties and comply with the procedures established by Texas Local Government Code, Chapter 54, Subchapter C (*Quasi-Judicial Enforcement of Health and Safety Ordinances*), and Chapter 25-12, Article 9 (*Property Maintenance Code*) of the Austin City Code.

1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.

- The Commission met on **11** occasions to hear cases involving, appeals, and substandard / dangerous properties.
- The Commission heard a total of **22** new cases.
- The Commission heard a total of **7** returning cases.
- The Commission heard **9** updates.
- The Commission held all their meetings during this period. No meetings were cancelled due to lack of quorum.

2. Determine if the board's actions throughout the year comply with the mission statement.

- The Commission issued **9** demolition orders.
- The Commission issued **11** repair orders.
- The Commission heard **8** appeals.
- The Commission issued **1** reduced civil penalties order.
- The Commission has complied with its mission to hear and act on cases pertaining to substandard and dangerous structures in the City.
- The Commission's actions directly resulted in eliminating substandard and dangerous conditions at properties throughout the City.

3. List the board's goals and objectives for the new calendar year.

- Staff will coordinate a Building and Standards Commission retreat.
- Staff will attempt to increase the number of cases heard by the Commission.
- Staff will attempt to increase number of Commission hearings to a Bi-monthly hearings
- Staff will modify presentation to the Commission in order to be more effective.
- Staff will coordinate ride-a-longs for Commissioners for first-hand observations of substandard and dangerous structures.