




MEMORANDUM

TO: Mayor and Council

FROM: Watershed Protection Department (WPD) through James Scarboro, Purchasing Officer 

DATE: October 3, 2017

SUBJECT: Clarification Memo for Item #55 – Correction to Fiscal Note Section

The October 5th City Council agenda includes an item for Mayor and Council's consideration to execute a contract with Elastec, Inc., to provide two pontoon boats, motors, and trailers.

The Fiscal Note section states, "Funding is available in the Fiscal Year 2016-2017 Capital Budget of Fleet Services."

WPD would like to clarify to Mayor and Council that this section should be amended to read, "Funding is available in the Fiscal Year 2017-2018 Capital Budget of the Watershed Protection Department."

xc: Elaine Hart, Interim City Manager
Jannette Goodall, City Clerk
Anne Morgan, City Attorney