



**AIRPORT ADVISORY COMMISSION MEETING  
TUESDAY, October 10, 2017 AT 5:00 PM  
ROOM No. 174-A  
2716 SPIRIT OF TEXAS DRIVE  
AUSTIN, TEXAS**

**AGENDA**

**CURRENT BOARD MEMBERS:**

Ernest Saulmon, Chair	Nadia Barrera-Ramirez, Vice Chair	Michael Watry, Secretary
Vicky Sepulveda	John Walewski	Mike Rodriguez
Bradley Tegeler	Dominique Bobbio	Frank Maldonado
Billy Owens	Jeremy Hendricks	

**AGENDA**

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION: GENERAL**

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**2. APPROVAL OF MINUTES –**

a) September 12, 2017

**3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS**

- a) City Code Chapter 4-8: Registered Lobbyists Requirements.  
(City Clerk Jannette Goodall and Assistant City Attorney Lyn Carter)
- b) Capital Metro Presentation (Connections 2025).  
(Capital Metro Interim Program Manager Sam Sargent and Capital Metro Transportation Planner Lawrence Deeter)
- c) Finance & Operations Reports for Fiscal Year 2017 to date.  
(David Arthur, Assistant Director)
- d) Planning & Engineering Capital Improvement Project Monthly Status Reports.  
(Janice White, Project Manager Supervisor)

- e) Airport Tenant Updates.  
(Francisco “Kiko” Garza, Div. Manager, Properties, Advertising, & Bus. Dev.)
- f) Ground Transportation Staging Area (GTSA) Monthly Update.  
(Carlton Thomas, Airport Landside Operations Manager)

#### 4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of a contract with GCR, Inc., to provide system upgrade and continued maintenance and support on the property and revenue management software system for a term of five years in an amount not to exceed \$468,543.
- b) Authorize negotiation and execution of an amendment to the professional services agreement with Terracon Consultants, Inc., for additional engineering services for the Construction Materials Testing for ABIA Terminal and Apron Expansion in the amount of \$2,400,000, for a total contract amount not to exceed \$3,458,000.
- c) Authorize the use of the construction manager-at-risk method of contracting in accordance with the Texas Government Code Chapter 2269, for the construction of the Information Technology Building at the Austin-Bergstrom International Airport.
- d) Authorize the use of the competitive sealed proposal procurement method for solicitation of the new construction of the Consolidated Maintenance Facility for the Aviation Department located at Austin-Bergstrom International Airport.

#### 5. NEW BUSINESS

October 12, 2017 – Airport 2040 Master Plan Public Workshop  
2716 Spirit of Texas Dr., Conference Room 174, 6:00 p.m. – 8:00 p.m.

#### 6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.  
*(Please note the progress of the following items)*

Approve a resolution declaring the City of Austin's official intent to reimburse itself from revenue bonds in an amount not to exceed \$24,800,000 for Austin Bergstrom International Airport improvements. **[Item went before City Council on September 13, 2017 and was approved.]**

Authorize negotiation and execution of a contract with GateKeeper Systems, Inc., to provide a ground transportation management system, for a term of three years in an amount not to exceed \$310,000. **[Item is scheduled to go before City Council on October 19, 2017.]**

Authorize negotiation and execution of a contract with ARC DOCUMENT SOLUTIONS, LLC., or one of the other qualified offerors to Request for Proposals (RFP) PAX 0142, to provide records digitization electronic conversion services, for a term of three years in an amount not to exceed \$432,256. **[Item went before City Council on October 5, 2017 and was approved.]**

Authorize exempted sole source procurements for the Department of Aviation's membership in Airports Council International - North America in a total amount not to exceed \$100,000. **[Item is scheduled to go before City Council on October 12, 2017.]**

Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2017-2018 in an amount not to exceed \$30,000,000. Grant reimbursement will apply to projects in the Fiscal Year 2017-2018 Approved Capital and/or Operating Budgets of the Aviation Department. Grant funds will be placed in the Airport Capital Fund, the ABIA Improvement Funds and/or the ABIA Operating Fund. **[Item went before City Council on October 5, 2017 and was approved.]**

Authorize negotiation and execution of a contract with JMR Technology, Inc., to provide an upgrade to the planning guidelines and design standard reporting software for the checked baggage inspection system, in an amount not to exceed \$292,430. **[Item went before City Council on October 5, 2017 and was approved.]**

Authorize negotiation and execution of a contract with Honeywell International, Inc., to provide maintenance, support, and related parts for the Honeywell energy management system, for a term of five years in an amount not to exceed \$570,283. **[Item went before City Council on October 5, 2017 and was approved.]**

## **7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING**

**Date of next meeting:** November 14, 2017

### **ADJOURNMENT**

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Jessica Bluebird, Aviation Department, at (512) 530-6617 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

**The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.**