Austin Area Comprehensive HIV Planning Council Evaluations Quality Management Committee Meeting Minutes August 8th, 2017

Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.

MEMBERS PRESENT

Justin Smith Aubrey Bragila Whitney Bulna

AACHPC STAFF PRESENT

Crystal Flores, Program Manager

Dwight Scales, Administrative Assistant

ADMINISTRATIVE AGENT STAFF PRESENT

Brenda Mendiola

Quality Management Coordinator Administrative Agent

OTHERS PRESENT

- I. Call to Order: AACHPC Chair, Justin Smith at 6:10pm
- II. Certification of Quorum: Quorum was established and certified by Chair, Justin Smith
- **III.** <u>Introductions/Announcements:</u> Program Manager, Crystal Flores made an announcement about upcoming Standards

IV. Review and Discuss Standards of Care Comments:

The Evaluations Quality Management Committee reviewed and discussed preliminary comments on the DSHS draft service standard:

• **Outreach Services:** no changes were made at this time. The committee will continue to review at the next (9-12-17) meeting.

• Universal Standards of Care

The committee decided to accept these particular standards with one recommendation for amendment (Page 29 Performance Measure: bullet four will be removed) these standards will be passed to full Business Council meeting for vote on 8-29-17.

Vote 3 to 0 Motion Approved

• Non-Medical Case Management

The EQM committee decided to table this standard and will wait for further comments from the community and service providers. The committee will continue to review at the next (9-12-17) meeting

• Medical Case Management

The EQM committee decided to table this standard and will wait for further comments from the community and service providers. The committee will continue to review at the next (9-12-17) meeting

V. Grant Application Review Process

VI. Communication Plan Update

Program Manager, Crystal Flores provided and update on the Communication Plan for Facebook regarding post and criteria. She encourages members to help contribute and provide content to the Planning Council Facebook page.

VII. Next Steps:

- Upcoming Standards of Care for review (September)
 - 1. Outreach Services (continued)
 - 2. Non-Medical Case Management (continued)
 - 3. Medical Case Management (continued)

VIII. Meeting Adjourned at 9:01 pm

TBD
September 12th, 2017
6:00 P.M