



**CONTRACTS AND CONCESSIONS COMMITTEE  
of the PARKS AND RECREATION BOARD**  
Tuesday, September 12, 2017 - 12:00 p.m.  
**George Washington Carver Museum and Cultural Center**  
1165 Angelina Street  
Austin, Texas

## **MINUTES**

### **A. CALL TO ORDER**

Chair Casias called the meeting to order at 12:03 p.m.

#### Board Members in Attendance:

Michael Casias—Chair; Richard DePalma; Romteen Farasat, Dawn Lewis; Jane Rivera—ex officio

#### Board Members Absent:

Francoise Luca

### **B. APPROVAL OF MINUTES**

#### **1. Approve the minutes of the regular meeting of the Contracts and Concessions Committee of April 11, 2017.**

Committee Member DePalma made a motion to approve the minutes of Contracts and Concessions Committee regular meeting of April 11, 2017. Chair Casias seconded the motion. The motion carried on a vote of 3-0 with Committee Member Luca absent and Lewis off dais.

### **C. CITIZEN COMMUNICATION**

**None.**

### **D. NEW BUSINESS: BRIEFING ITEMS**

#### **2. Contracts and Concessions Committee Orientation**

Patricia Rossett, Contract Management Specialist IV, and Vera Labriola, Business Process Specialist, Parks and Recreation Department, briefed the committee members on the purpose and scope of the Committee, and answered the committee members' questions.

### **E. NEW BUSINESS: ACTION ITEMS**

#### **3. Make a recommendation to the to the Parks and Recreation Board to recommend authorization of negotiation and execution of an interlocal agreement between the City of**

**Austin and the Austin Independent School District for the Literacy First Program (formerly ACE: A Community for Education) to be offered at Allison, Brooke, Govalle, Metz, Ortega and Zavala Elementary School**

Lucas Massie, Acting Assistant Director, made a presentation to the Committee and answered committee members' questions.

Committee Member DePalma made a motion to forward this item to the full Board for review with recommendation. Committee Member Lewis seconded the motion. The motion passed on a vote of 4-0 with Committee Member Luca absent.

The item is to be placed on the consent portion of the Parks and Recreation Board meeting agenda.

**F. NEW BUSINESS: DISCUSSION ITEMS**

**5. Possible Request for Interests for Bolm Road District Park**

Rich DePalma and Michael Casias discussed possible Bolm Road District Park and possible recommendation to be brought before the Parks and Recreation Board.

**4. Presentation and discussion regarding the Temporary Concessions Review and Enhancement Project**

Michael Suda, Contract Management Specialist III, and Special Events Office Team, Parks and Recreation Department, made a presentation to the Committee and answered committee members' questions.

**6. Possible Future Concessions for Nash Hernandez Building**

Chair Casias, Chair discussed the Nash Hernandez Building project and possible recommendation to the full board.

**G. CONTRACT REPORT**

Patricia Rossett, Contract Management Specialist IV, and Idela Wilson, Contract Management Specialist IV, Parks and Recreation Department, provided information regarding items on the Contract Report and the structure of the report.

Committee Member Lewis departed at 1:12 p.m.

**H. FUTURE ITEMS**

Casias—development of Bolm Road District Park utilizing public-private partnership project delivery and request for information template

Casias—update on then Mexican American Cultural Centers design and possible concession opportunities

**I. ADJOURNMENT**

Committee Chair Casias adjourned the meeting at 1:41 p.m.