



**DESIGN COMMISSION
MONDAY, SEPTEMBER 25, 2017 6:00 PM
AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101
301 W. SECOND STREET, AUSTIN, TEXAS 78701**

Meeting Minutes

Call to order by: **Chair D. Carroll at 6:04 PM.**

Roll Call: **A. Coleman arrived at 6:05pm. B. Whatley arrived at 6:26pm.**

1. CITIZEN COMMUNICATION: **None**

2. MEETING MINUTES (Discussion and Possible Action):

a. Discussion and possible action on the **August 28, 2017** meeting minutes;

The motion to approve the minutes made by E. Taniguchi; second by S. Franco; unanimously approved on a [9-0] vote; A. Coleman and B. Whatley not present.

A. Coleman arrived at 6:05 PM.

3. NEW BUSINESS (Discussion and Possible Action):

a. Discussion and possible action to send a **Council Committee Agenda Request** to add a Design Commission member to the Joint Sustainability Committee ([§ 2-1-206](#)) (C. Kenny) (20 mins.)

The motion to request Council add a member to represent the Design Commission on the Joint Sustainability Committee was made by B. Luckens; second by S. Franco; passed on a unanimous vote of [10-0]; B. Whatley not present.

C. Kenny and Chair will work with Staff to finalize and submit the Council Committee Agenda Request.

b. Discussion and possible action on **appointment of a liaison to the Joint Sustainability Committee** (C. Kenny) (20 mins.)

The motion to appoint C. Kenny the liaison to represent the Design Commission on the Joint Sustainability Committee was made by S. Franco; second by E. Taniguchi; passed on a unanimous vote of [10-0]; B. Whatley not present.

- c. Staff presentation on **Municipal Buildings review requirements and processes** (per Council Resolutions [20071129-046](#) and [20100923-086](#)) ([Katie Mulholland](#), COA Planning & Zoning) (20 mins.);

Katie Mulholland (COA Planning & Zoning) presented and answered questions.

B. Whatley arrived at 6:26 pm.

No action taken by the Commission.

4. OLD BUSINESS (Discussion and Possible Action):

- a. Discussion and possible action on **upgrading and incorporating infrastructure into the Urban Design Guidelines** as directed by [Council Resolution 20120816-060](#) ([Chair D. Carroll](#)) (20 mins.);

E. Taniguchi offered to write the Executive Summary/preface. Chair asked Working Groups to meet again to generate more recommendations so the Commission can move to the next step of compiling recommendations.

No action taken by the Commission.

- b. Discussion and possible action on **CodeNEXT's** draft [codes](#), [maps](#), and processes ([Chair D. Carroll](#)) (20 mins.);

Chair will get the CodeNEXT Working Group together to see which of the Commission's first round of recommendations were incorporated and to craft new recommendations for draft 2.

B. Whatley and B. Frail asked to be added to the CodeNEXT Working Group meeting.

No action taken by the Commission.

5. COMMITTEE AND WORKING GROUP REPORTS (Discussion and Possible Action)

- a. Standing Committees Reports: **None**
- b. Working Group Reports: **None**
- c. Liaison Reports:

M. Henao-Robledo was unable to attend the Downtown Commission's [September 20 meeting](#), but reported that the Commission saw presentations on the [Downtown Wayfinding project](#), [DAA survey for a downtown vision](#), and Mayor Adler's resolution for the [Downtown Puzzle](#).

S. Franco was unable to attend the South Central Waterfront Advisory Board's [September 18 meeting](#).

No action taken by the Commission.

d. Appointment of Committee/Working Group members by Chair: **None**

6. STAFF BRIEFINGS: **None**

7. FUTURE AGENDA ITEMS:

- a. Staff presentation on City of Austin's tree funding (tentatively Oct.)
- b. Staff presentation on trees & density bonus projects (tentatively Oct.)
- c. Staff update on Shipe Park and Onion Creek Fire & EMS Station (tentatively fall)
- d. Downtown Parking Strategy by Downtown Austin Alliance (tentatively fall)

8. ANNOUNCEMENTS

a. Chair Announcements: **None**

b. Items from Commission Members:

Vice Chair Gonzalez suggested the Commission watch "[The Sustainable Nation in Four Generations](#)," a webinar on YouTube by Doug Farr.

K. Halloran mentioned she may be absent for the next few meetings for the birth of her child but will stay in touch.

B. Frail asked C. Kenny to see how resiliency is incorporated into the work of the Joint Sustainability Committee.

c. Items from City Staff:

Katie Mulholland (COA Planning & Zoning) mentioned that there will likely be a density bonus and City of Austin project to review at the October 23 meeting.

ADJOURNMENT by consensus at: 7:05 pm