



**2018 CHARTER REVIEW COMMISSION
MINUTES**

**REGULAR MEETING
NOVEMBER 6, 2017**

The 2018 Charter Review Commission convened in a regular meeting on Monday, November 6, 2017, Austin City Hall, 301 W. Second Street, Room 1029, Austin, Texas.

The City Clerk called the Commission Meeting to order at 6:13 p.m.

Commission Members in Attendance:

Commissioner Borgelt
Commissioner Lewis
Commissioner Hersh
Commission Martinez-Moncada
Commissioner Musselman

Commissioner Palvino
Commissioner Smith
Commissioner Ward
Commissioner Weigand

Commissioner Cotera was absent

Staff in Attendance:

Jerikay Gayle, Law Department
Jannette Goodall, City Clerk's Office
Myrna Rios, City Clerk's Office

1. CITIZEN COMMUNICATION: GENERAL

There were no citizens who registered to speak.

2. NEW BUSINESS

The Commission may discuss and take action on the following agenda items:

- a) Introduction of Commission Members and staff

Commission Members and staff introduced themselves.

- b) Nomination and election of Commission Chair

A motion to postpone this item to the next scheduled meeting was made by Commissioner Smith. The motion was accepted without objection.

- c) Nomination and election of Commission Vice-Chair

A motion to postpone this item to the next scheduled meeting was made by Commissioner Smith. The motion was accepted without objection.

- d) Discussion of the 2018 Charter Review Commission mission and purpose (Jerikay Gayle, City Law Department, Jannette Goodall, City Clerk's Office)

Presentation was made by Jerikay Gayle, Senior Attorney, Law Department and Jannette Goodall, City Clerk, Office of the City Clerk.

- e) Briefing and discussion concerning compliance with the Texas Open Meetings Act and with the Public Information Act (Jerikay Gayle, City Law Department, Jannette Goodall, City Clerk's Office)

Brief presentation was made by Jerikay Gayle, with written TOMA materials provided for Commission Members' binders. Commission Members elected to first complete required on-line training for the Texas Open Meetings Act and the Public Information Act available through the Texas Attorney General's Office, and thereafter to request targeted training if desired. Staff will provide the Commission Members with the links for the trainings.

- f) Discussion of Commission housekeeping matters

A. Staff support

Discussion occurred as part of item 2(d).

B. Contact information

Staff requested Commission Members notify them of any changes in their contact information. The Commission requested that a generic email address be created for the Commission.

C. Resources

Discussion occurred as part of item 2(d).

D. Future meetings

The next meeting will be scheduled for Monday, November 13, 2017 at 6:30 p.m. Commissioners identified Mondays as being the best choice for meetings, and will begin by meeting twice per month.

3. FUTURE AGENDA ITEMS

The Commission may discuss and identify future agenda items, topics or presentations.

The following topics were identified for the November 13, 2017 meeting agenda:

- **Staff briefing on the status and outcome of the Zimmerman lawsuit relating to campaign finance requirements.**
- **Discussion of campaign finance.**
- **Discussion of general topics (other than those identified in Resolution 20170622-040) that individual Commissioners may be interested in discussing.**
- **Discussion of correction of clerical matters, routine harmonizing, and clarification of verbiage identified by staff.**

The meeting was adjourned at 6:58 p.m. without objection.