



**COMMUNITY DEVELOPMENT COMMISSION (CDC)**

**Regular Meeting**

October 10, 2017, 6:30pm  
Street-Jones Building  
1000 E. 11<sup>th</sup> Street, Room 400A  
Austin, Texas 78702

**DRAFT MEETING MINUTES**

**CALL TO ORDER**

The Community Development Commission (CDC) convened in a regular meeting on Tuesday, October 10, 2017, at the Street-Jones Building, 1000 E. 11th Street, Room 400A Austin, Texas 78702.

Vice Chair Deshotel called the meeting to order at 6:43 pm with 11 members present.

<b><u>Board Members in Attendance:</u></b> Joe Deshotel, Vice Chair Karen Paup Rosanne Singer Bettye Taylor Michael Tolliver Ana Villalobos Rocio Villalobos Lottie Dailey Lisa Hinely Freddy Zamora Fisayo Fadelu	<b><u>Members Absent:</u></b> Bertha Delgado	<b><u>City of Austin (COA) Staff in Attendance:</u></b> Maria Allen Dona Sundstrom Erica Leak Matthew Ramirez Rosie Truelove Steve Sadowsky
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**1. CITIZEN COMMUNICATION: GENERAL**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

*No speakers signed up.*

**2. APPROVAL OF MINUTES**

Discussion and possible action on the May 9 August 8, 2017 Community Development Commission meeting minutes.

*On Commissioner Fadelu's motion and Commissioner Zamora's second, the August 8, 2017, minutes were approved unanimously, with the amendment that Commissioner Taylor was in attendance at the meeting.*

**3. NEW BUSINESS**

- a. Presentation and discussion on the East Austin Historical Survey (Steve Sadowsky, Historic Preservation Officer)

*Steve Sadowsky presented.*

- b. Briefing and discussion regarding proposed amendments to the Citizen Participation Plan (Neighborhood Housing and Community Development [NHCD] Staff)

*Matthew Ramirez and Erica Leak presented.*

- c. Conduct a public hearing to receive comments and take possible action on the proposed amendments to the Citizen Participation Plan, as required by the Citizen Participation Plan.

*No speakers signed up to speak. On Commissioner Paup's motion, Commissioner Tolliver's second, and by unanimous vote, a recommendation was approved in support of the proposed changes to the City of Austin Citizen Participation Plan, with amendments.*

**4. COMMUNITY SERVICES BLOCK GRANT (CSBG)**

- a. Briefing and Discussion on the Community Services Block Grant (CSBG) and the proposed Fiscal Year 2018 Budget and Community Action Plan (Maria Allen, Manager, Neighborhood Services Unit, Austin Public Health)

*Maria Allen briefed the CDC.*

- b. Conduct a public hearing to receive comments on the proposed Fiscal Year 2018 CSBG Budget and Action Plan, as required by 1) US Department of Health and Human Services, and 2) the Texas Administrative Code, Title 10, Part 1, Chapter 6, Subchapter B, §6.206. (Maria Allen, Manager, Neighborhood Services Unit, Austin Public Health)

*No speakers signed up to speak.*

- c. Possible Action to approve the Community Services Block Grant (CSBG) proposed Fiscal Year 2018 Budget and Community Action Plan. (Maria Allen, Manager, Neighborhood Services Unit, Austin Public Health)

*On Commissioner Tolliver's motion and Commissioner Dailey's second, the proposed CSBG Fiscal Year Budget, and the Community Action Plan were approved unanimously with the amendment that future CSBG Fiscal Year Budgets and Community Action Plans better reflect the needs and provide services across the community of Austin.*

- d. Update on CDC bylaws

*Maria Allen updated the CDC.*

## **5. UPDATE FROM CDC COMMITTEES, WORKING GROUPS AND APPOINTMENTS**

- a. Election of CDC officer(s), pursuant to an officer's resignation

*On Commissioner Paup's motion and Commissioner Tolliver's second, Vice Chair Deshotel was unanimously elected to be the CDC Chair and Commissioner R. Villalobos was elected to be Vice Chair.*

- b. Selection of CDC Housing Committee member

*This item was tabled for the following CDC meeting.*

- c. Briefing from the CDC Housing Committee, discussion and possible action (Karen Paup, CDC Commissioner)

*Karen Paup briefed the CDC.*

- D. Briefing from the Joint Sustainability Commission (Fred McGhee, CDC Commissioner)

*No speaker for this item.*

## 6. FUTURE AGENDA ITEMS

- *Selection of Joint Sustainability Commission appointee*
- *CDC recommendation regarding CodeNEXT*

## ADJOURNMENT

**The meeting was adjourned without objection at 9:39 pm.**

### **NEXT MEETING DATE:**

Tuesday, November 14, 2017, 6:30pm, Street-Jones Building, 1000 E. 11th St., Room 400A, Austin, TX 78702

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date.

For more information on the Community Development Commission, please contact CDC Staff Liaison, Matthew Ramirez @ 512-974-3196, or at [matthew.ramirez@austintexas.gov](mailto:matthew.ramirez@austintexas.gov).