



**(Construction Advisory Committee)
MINUTES**

**REGULAR MEETING
(17, October, 2017)**

The Construction Advisory Committee convened in a regular meeting on 17, October, 2017 at 505 Barton Springs Road, Suite 805, in Austin, Texas.

Chair Fisk called the Board Meeting to order at 10:03 a.m.

Board Members in Attendance:

**Chair R. Carson Fisk
Vice Chair Thomas Dodd
Alejandro Gutierrez Vega
Calvin Williams
Matthew Gonzales
Martin Prisant
Nathan Waldock**

Staff in Attendance:

**Sandra Soler, Staff Liaison – Public Works Department
Jorge Morales, Assistant Director – Public Works Department
Mike Bewley, Safety Manager– Public Works Department
Cynthia Gonzalez, – Capital Contracting Office
Rolando Fernandez, Interim Director – Capital Contracting Office
David Colligan, Global Business Recruitment and Expansion Manager – Economic Development Department**

1. APPROVAL OF MINUTES

The minutes from the meeting of 09/19/2017 were approved on Board Member Gonzales motion, Vice Chair Dodd second on a 7-0 vote.

2. OLD BUSINESS

a. None

3. DIRECTORS REPORT

a. Jorge Morales, Assistant Director with the Public Works Department introduced Public Works Safety Manager Mike Bewley to the Board in advance of the OSHA certification requirements and monitoring process presentation to be held in the next Construction Advisory Committee on November 21, 2017. The Committee provided guidance to Mr. Bewley as what information they wanted addressed during the presentation.

4. NEW BUSINESS

a. Compliance with Development Ordinance

David Colligan, Global Business Recruitment and Expansion Manager with the Economic Development Department provided the Committee with information regarding the Development Ordinance 380 Agreements requirements and performance measures. The Committee requested a copy of the Economic Development Department's organizational chart, David Colligan agreed to provide.

b. 2016 Mobility Bond Corridor Program OTJ Training Program

Cynthia Gonzalez, Interim Assistant Director with the Capital Contracting Office, gave an overview the 2016 Mobility Bond Corridor Program On the Job Training Program. The overview included goals for trainees and requirements of the program.

c. Overview of City Audit Public Works Project Cost Estimates

Jorge Morales, Assistant Director with the Public Works Department gave an overview of the City Audit on the Capital Project Delivery Process specific to their finding that initial cost estimates were exceeded by large margins. He also provided an overview of steps being taken to address issues highlighted in the report, such as the revision of cost estimating forms and providing training for Project Managers.

5. CITIZEN COMMUNICATION: GENERAL

a. None

6. ADJOURN

Chair Fisk adjourned the meeting at 11:24 a.m. without objection.