

## **MEMORANDUM**

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TO: Mayor and Council

FROM: Greg Guernsey, AICP, Director

Planning and Zoning Department

DATE: October 25, 2017

RE: C14-2017-0050 - 1501 Airport Commerce Drive (District 3) -

Postponement Request

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Staff is requesting a postponement for the above referenced zoning case from December 14, 2017 to February 1, 2018. This case is going to the Planning Commission January 9, 2018.

If you need additional information, please contact Assistant Director, Jerry Rusthoven, at 512-974-3207.

## **Greg I. Guernsey, AICP, Director Planning and Zoning Department**

x: Elaine Hart, Interim City Manager Joe Pantalion, Acting Assistant City Manager